



Complete Agenda

Democratic Service
Swyddfa'r Cyngor
CAERNARFON
Gwynedd
LL55 1SH

Meeting

PORTHMADOG HARBOUR CONSULTATIVE COMMITTEE

Date and Time

5.30 pm, WEDNESDAY, 6TH MARCH, 2019

Location

The Main Hall, Y Ganolfan, Porthmadog, Gwynedd, LL49 9LU

Contact Point

Bethan Adams

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(DISTRIBUTED 26/02/19)

MEMBERSHIP:

Gwynedd Council:

Councillor E. Selwyn Griffiths
Councillor Alwyn Gruffydd
Councillor Nia Wyn Jeffreys

Local Member
Local Member
Local Member

Co-Opted Members:

Councillor Llywelyn Rhys
To be confirmed
David Eastwood
Dr John Jones-Morris
Ian Roberts
Robert Owen
Peter Lunt Williams

Porthmadog Town Council Representative
Representing Landowners' Interests
Representing Harbour Interests
Representing Leisure Interests
Representing Industrial Interests
Representing Commercial Interests
Representing Criccieth Lifeboat Insitution

Observers:

Councillor Ioan Thomas
David Williams
Councillor Rob Triggs
Councillor Peter Read

Cabinet Member for Economic Development
Aberdyfi Harbour Consultative Committee
Barmouth Harbour Consultative Committee
Pwllheli Harbour Consultative Committee

Others Invited:

Members of Aberdyfi, Barmouth and Pwllheli Harbour Consultative Committees for Item 5

A G E N D A

1. APOLOGIES

To receive any apologies for absence.

2. DECLARATION OF PERSONAL INTEREST

To receive any declaration of personal interest.

3. URGENT BUSINESS

To consider any items which are urgent matters in the opinion of the Chairman.

4. MINUTES

4 - 7

The Chairman will propose that the minutes of the meeting of this committee, held on 10 October 2018, be signed as a true record.

5. PRESENTATION ON THE PORT MARINE SAFETY CODE

To receive a presentation from Captain Forkanul Quader from the Maritime and Coastguard Agency Inspectorate.

6. UPDATE ON HARBOUR MANAGEMENT MATTERS

8 - 16

To submit a report by the Senior Harbours Officer.

7. HARBOUR COMMITTEE'S TERMS OF REFERENCE

17 - 18

To note the harbour committee's terms of reference.

8. DATE OF THE NEXT MEETING

To note that the next meeting of the Porthmadog Harbour Consultative Committee will be held on 9 October 2019 subject to confirmation by the Full Council.

PORTHMADOG HARBOUR CONSULTATIVE COMMITTEE 10/10/18

PRESENT:

Councillor Alwyn Gruffydd (Chair)
Councillor Nia Jeffreys (Vice-chair)

Councillor Selwyn Griffiths (Gwynedd Council), Dr John Jones-Morris (Leisure Interests Representative), Robert Owen (Commercial Interests Representative) and Peter L. Williams (RNLI Representative).

ALSO IN ATTENDANCE: Malcolm Humphreys (Porthmadog Harbour Master), Arthur Francis Jones (Senior Harbours Officer), Llŷr B Jones (Senior Manager, Economy and Community Department) and Bethan Adams (Member Support Officer).

APOLOGIES: Councillor Ioan Thomas (Cabinet Member, Economic Development).

1. CHAIR

RESOLVED to re-elect Councillor Alwyn Gruffydd as chair of this Committee for the year 2018/19.

2. VICE-CHAIR

RESOLVED to re-elect Councillor Nia Jeffreys as Vice-chair of this Committee for the year 2018/19.

3. DECLARATION OF PERSONAL INTEREST

No declarations of personal interest were received from any members present.

4. URGENT ITEMS

The Chair noted that Barry Davies, Maritime and Country Parks Officer, was not present at the meeting as he was absent from work due to an injury. He was wished a speedy recovery.

A member expressed his appreciation of the staff's professionalism and resolve when faced with unacceptable behaviour from individuals during an incident on Morfa Bychan beach. This was reiterated, and the Committee's gratitude was noted.

Dr John Jones-Morris (Leisure Interests Representative) was congratulated on his appointment as Vice Commodore of Madoc Yacht Club.

5. MINUTES

The Chairman signed the minutes of the meeting of this Committee held on 7 March 2018, as a true record.

6. HARBOUR SAFETY

No matters relating to harbour safety were noted.

7. UPDATE ON HARBOUR MANAGEMENT MATTERS

The Senior Harbours Officer guided the members through the report and drew attention to the following main points:

- In response to the Coastguard Agency's recommendations in its report on the safety arrangements and systems of Gwynedd municipal harbours in order to ensure compliance with the Ports' Safety Code, the Council Cabinet would be appointed Duty Holder and Captain M. Forbes (Conwy Harbour Master) as the 'Designated Person'.
- The Coastguard Agency's inspectors had been due to revisit the service and give a presentation to the Committee on the Marine Safety Code. However, due to unexpected circumstances, the visit had been postponed until March 2019 to coincide with a meeting of this Committee.
- The employment period of Porthmadog Harbour Assistant (seasonal) ended on 30 September 2018. To assist with the work of the harbour, the employment period had been extended on a three day a week arrangement, on a monthly basis.
- Subject to financial and budgetary restraints, the service was examining the possibility of employing a full time harbour assistant to work at Porthmadog, Aberdyfi and Barmouth harbours. Otherwise, the Porthmadog harbour assistant post would return to work on a full time basis on 1 April 2019.
- Reference was made to a summary of the harbour's budgets and current financial situation up to the end of the quarter.
- In relation to Porthmadog Harbour's proposed fees and charges and the Personal Watercraft launch fees in 2019/20, the service intended to amend the fees in line with the rate of inflation. Confirmation of the rates to be used was awaited.

Porthmadog Harbour Master presented a report summarising the navigation and operational matters that had arisen during the period between March and September 2018, including maintenance matters and incidents during the period. He thanked the RNLI representative and Cricieth Lifeboat crew for their assistance in dealing with the catamaran 'Jessica's Day' that sunk on the evening of 23 July.

The RNLI Representative noted that the Cricieth Lifeboat Crew had responded to three calls in relation to individuals who had encountered difficulties on the North Bank of Black Rock Sands beach, and had saved the lives of ten individuals. He emphasised the importance of installing the new safety signs as soon as possible. He referred to the intention to remove some of the signs during the winter months to minimise damage from the severe weather, and stated his concern. He noted that the risk did not reduce during the winter, with the possibility of incidents occurring over the period.

A member noted that action should be taken in accordance with the RNLI's guidance. In response, Porthmadog Harbour Master noted that the safety signs would be installed as agreed in consultation with the RNLI.

A member noted that the work undertaken as part of the Flood Mitigation Plan in Borth-y-Gest had been a topic of discussion. He explained that the wall that had been constructed was necessary to protect houses from future flooding. He noted that there was concern locally about the memorial benches and that the number would increase, but he had received confirmation from the service that the number would not increase, as those in good condition would be re-located in suitable places. He thanked the service and Gwynedd Consultancy officers for their work on the Flood Mitigation Scheme and their willingness to discuss local concerns.

In response, the Senior Economy and Community Manager noted that he would convey the member's thanks to the officers from Gwynedd Consultancy.

Reference was made to Porthmadog Sailing Club's request for a representative from the organisation to be co-opted on the Consultative Committee. The Leisure Interests Representative noted that Porthmadog Sailing Club's representatives had not contacted him to raise matters at meetings of the Consultative Committee or to ask him about what had been discussed at the meetings. He added that anyone had the right to attend meetings of the Committee as they were public meetings.

A member noted that there was an opportunity for individuals to attend Committee meetings to listen to the discussion.

Porthmadog Harbour Master noted that the Maritime and Country Parks Officer had responded to a letter from Porthmadog Town Council in relation to backless benches, noting that the poles would be re-installed. He noted that he had received a request from an individual to locate a mobile kiosk selling teas and food on the green at Pencei. Members were asked for their views on the request.

A member noted that he supported the request for a concession of this type, on the same terms as the ice cream concession already located on harbour land.

The Senior Economy and Community Manager explained that a competitive process would have to be followed in order for permission to be granted for this type of concession. He noted that the Committee could, if it wished, give its opinion on the principles that would be included in the process.

The Committee's support for the request in principle was noted, and officers were asked to look into the matter.

The Leisure Interests Representative provided an update on Madoc Yacht Club's plan to increase the number of pontoons in the harbour. It was noted, following a request for more information from the Maritime and Country Parks Officer at the previous meeting, that a letter had been received from 'Intermarine'. He summarised the contents of the letter and showed a plan of the proposal. The Committee's opinion was sought on the proposal.

In response to members' observations, the Leisure Interests Representative noted:

- The proposal would mean seven additional moorings with free moorings being relocated;
- The Council would receive the Harbour Tolls and a percentage of the visitor fees collected by Madoc Yacht Club;
- The situation in the harbour was different to that of Holyhead Harbour and maintenance work would be carried out;
- If early permission was granted by the Council, it was intended to complete the associated work by the beginning of the season;
- In relation to the fishermen's concerns about the impact of the proposal on their movement towards Snowdon Wharf, the pontoons would be some distance away from the sediment that had accumulated;
- The laterals would be submerged, with two on one side and four on the other side;
- It was fair for Madoc Yacht Club to pay the costs if chains etc. needed to be moved in the harbour to enable the implementation of the plan;
- One free mooring would be available for Cwch y Dwyfor;
- There would be sufficient space to launch the small lifeboat on the slipway.

The Senior Economy and Community Manager noted that the technical data in the letter from Intermarine needed to be analysed and checked in relation to the strength and suitability of the structure.

A member noted that he had no objection to the proposal if the number of moorings in the harbour remained the same.

The Senior Harbours Officer noted that the impact of the changes on the other users needed to be considered.

The Committee's support in principle for Madoc Yacht Club's plan was noted.

In response to a question by a member in relation to improving the railings between the Maritime Museum and the rear of Y Ganolfan and the proposal to install a gate, Porthmadog Harbour Master confirmed that discussions had been held with y Ganolfan and that some matters had arisen from the discussion.

The Leisure Interests Representative noted the need to ensure that vehicles did not park in front of the gate as emergency access was required. In response, Porthmadog Harbour Master confirmed that no parking would be permitted in front of the gate.

A member referred to the success of the Harbour Fun event that was the result of much hard work. She expressed her gratitude to the Harbour Master and the team, and hoped that more events would be held in future.

RESOLVED to note and accept the report.

8. NEXT MEETING

It was noted that the next meeting would be held on 6 March, 2019.

The meeting commenced at 5.35pm and concluded at 6.25pm

CHAIRMAN

Agenda Item 6

MEETING	Porthmadog Harbour Consultative Committee
DATE	6th March 2019
TITLE	Update on Harbour Management Matters
AUTHOR	Senior Harbours Officer

1. Introduction

1.1 The Committee's main function is to consider, discuss and advise on matters relating to the management, safety and development of the Harbour and to receive Member's observations on matters relating to Porthmadog Harbour.

1.2 The purpose of this report is to provide a brief update for the attention of the Committee on harbour matters for the period October 2018 to March 2019, in order to receive feedback from the members on safety matters and the operational matters of the Harbour.

2. Porthmadog Harbour Moorings

2.1 In accordance with previous years, it is anticipated that an underwater inspection of the moorings within the harbour will take place before the Easter period, subject to the commitments of the mooring contractor and the existing weather conditions at the time.

3. Port Marine Safety Code

3.1. The Port Marine Safety Code ('PMSC') sets out a national standard for every aspect of port marine safety. Its aim is to enhance safety for everyone who uses or works in the port marine environment. It applies to all Statutory Harbour Authorities.

3.2 The Code represents good practice as recognised by a wide range of industry stakeholders and Gwynedd Council understands that a failure to adhere to good practice may be indicative of a harbour authority being in breach of certain legal duties.

3.3 It is necessary for the Service to receive the comments and views of Consultative Committee Members on the suitability of the Port Marine Safety Code relevant to the harbour activities conducted at Porthmadog Harbour including navigational aids, suitability of by-laws, safety matters and general day to day work, in order that the Harbour Safety Management System encompassed within the code may be reviewed.

3.4 As previously reported between the 19th and 21st September 2017, a thorough inspection was carried out by auditors from the Maritime and Coastguard Agency on the existing safety arrangements and systems of Gwynedd Municipal Harbours in order to ensure compliance with the Port Marine Safety Code. As a follow up to their previous review, a return visit to Gwynedd has now been arranged during the period 4-6th March 2019. It is the intention of Captain Forkanul Quader from the Maritime and Coastguard Agency Inspectorate to be present at Committee meeting.

- 3.5 A revised edition of the Port Marine Safety Code for the Harbours of Gwynedd encompassing the enhancements suggested by the Maritime and Coastguard Agency Inspectors has been completed. Internal Health and Safety audits of all harbours including Porthmadog harbour has recently been completed and an external audit of the existing Safety Management System for the harbours of Gwynedd is scheduled to be completed by the end of February 2019 by the newly appointed Designated Person Captain M. Forbes.

4. **Staffing Matters**

- 4.1 As reported in the previous meeting, the service is now in a position to confirm that a full time assistant harbourmaster post is to be created at Porthmadog Harbour, to assist the harbourmaster with his duties and responsibilities. The post holder will also be required to work in the harbours of Aberdyfi and Barmouth as and when required. Applications from prospective candidates are to be invited through the media and following an interview procedure, it is intended to have the successful candidate in post by the Easter period 2019.

5. **Financial Matters**

- 5.1 A summary of the harbour budget and current financial situation up to the end of the financial year is to be provided at the meeting.
- 5.2 During this period it was necessary to commit financial resources for the following:-
- Maintenance of lands and benches
 - Maintenance of harbour patrol vessel
 - Tools and equipment for maintenance

Fees and Charges 2019/20. Details of the mooring fees and charges for Porthmadog Harbour for the period 2019/20 are enclosed. Powerboat and Personal Watercraft launching and registration fees have not, as yet, been sanctioned, but they are not expected to be significantly different from the previous year.

- 6.0 **Harbourmaster's Report.** The Harbourmaster at Porthmadog will provide a summary of the Navigational and Operational matters undertaken and encountered during the period October 2018 – March 2019 inclusive, including maintenance issues. A copy of his report is attached.

Harbwr Porthmadog Harbour
2019/20

Prisiau yn eithrio TAW	2018-19	2018-19	2019-20	2019-20	Prices exclude VAT
<i>Er manteisio ar y ffi 'lleol' mae yn hanfodol fod daliwr yr angorfa wedi bod yn breswyl yn barhaol a llawn amser yng Ngwynedd am y bum mlynedd diwethaf.</i>	Lleol Local Ex. VAT	Eraill Others Ex.VAT	Lleol Local Ex. VAT	Eraill Others Ex.VAT	<i>For a 'local' rate to apply the applicant must have been resident in Gwynedd on a permanent and full time basis for the previous five years</i>
Tollau Harbwr y fedr (Ffi blynyddol. Pob cwch)	34.68	34.68	35.72	35.72	Harbour Dues per meter (Annual fee. All vessels)
Ffi Trwydded Angorfa Stad Y Goron-pob angorfa (Eithrwyd TAW)	25.50	25.50	26.27	26.27	Crown Estate Mooring License-all moorings (VAT exempt)
Rhent Angorfa Dŵr Dwfn + Tollau Harbwr Ardal 1	334.41	412.30	344.44	424.67	Deep Water Mooring Rental + Harbour Dues Area 1
Rhent Angorfa Dŵr Dwfn + Tollau Harbwr Ardal 2	311.57	391.74	320.92	403.49	Deep Water Mooring Rental + Harbour Dues Area 2
Rhent Angorfa Dŵr Dwfn + Tollau Harbwr Ardal 3	288.70	366.59	297.36	377.59	Deep Water Mooring Rental + Harbour Dues Area 3
Rhent Angorfa Gwlyb + Tollau Harbwr Ardal 1	300.70	378.02	309.72	389.36	Wet Mooring Rental + Harbour Dues Area 1
Rhent Angorfa Gwlyb + Tollau Harbwr Ardal 2	277.84	354.91	286.18	365.56	Wet Mooring Rental + Harbour Dues Area 2
Rhent Angorfa Gwlyb + Tollau Harbwr Ardal 3	254.99	334.58	262.64	344.62	Wet Mooring Rental + Harbour Dues Area 3
Rhent Angorfa Sych + Tollau Harbwr Ardal 1	195.67	242.47	201.54	249.74	Drying Mooring + Harbour Dues Area 1
Rhent Angorfa Sych + Tollau Harbwr Ardal 3	149.96	196.76	154.46	202.66	Drying Mooring + Harbour Dues Area 3
Trwydded Angorfa - Angorfeydd Preifat (Angorfeydd ôl a blaen yn unig) yn cynnwys Borth y Gest	46.75	46.75	48.15	48.15	Mooring License – Private Moorings per mooring (Fore and aft moorings only) including Borth y Gest
<i>Cwch ymwelwyr – Dyddiol neu rhan o ddiwrnod</i>					<i>Visiting Vessels – Daily or part of day</i>
Cwsmeriaid Harbwr/Marina Cyngor Gwynedd	5.00	-	5.00	-	Gwynedd Council Harbour/Marina Clients
Pob Cwch Ymweld Arall	-	6.67	-	6.67	All Other Visiting Vessels
<i>Ardal 4 Borth-y-Gest</i>					<i>Area 4 Borth-y-Gest</i>
Pris y fedr am flwyddyn	20.40	35.70	21.01	36.77	Price per meter per annum
Cychod Masnachol (Cofrestredig) Pris y D.G dyddiol neu rhan diwrnod	0.85	0.85	0.88	0.88	Commercial Vessels (Registered) Price per G.R.T per day or part of day
Trwydded Parcio a Lansio – uchafswm 50 llestr	1475.90	-	1520.18	-	Park and Launch License – max 50 vessels
Lansio cychod eraill – fel ffioedd lansio traethau	-	-	-	-	Launching fees – as per beach launching fees
Gaeafu ar ddŵr yr Harbwr + 25% Tollau Harbwr	158.10	158.10	162.84	162.84	Vessels on winter moorings + 25% Harbour Dues
Diddymu cais angorfa. Gorddewisol	Rheol 1/18	Rule 1/18	Rheol 1/18	Rule 1/18	Cancellation of mooring (Discretionary)

Harbwr Porthmadog Harbour
2019/20

Prisiau yn cynnwys TAW	2019-20	2019-20	Prices include VAT
<i>Er manteisio ar y ffi 'lleol' mae yn hanfodol fod daliwr yr angorfa wedi bod yn breswyl yn barhaol a llawn amser yng Ngwynedd am y bum mlynedd diwethaf</i>	Lleol Local	Eraill Others	<i>For a 'local' rate to apply the applicant must have been resident in Gwynedd on a permanent and full time basis for the previous five years</i>
Tollau Harbwr y fedr (Ffi blynyddol. Pob cwch)	42.87	42.87	Harbour Dues per meter (Annual fee. All vessels)
Ffi Trwydded Angorfa Stad Y Goron-pob angorfa (Eithriwyd TAW)	26.27	26.27	Crown Estate Mooring License-all moorings (VAT exempt)
Rhent Angorfa Dŵr Dwfn + Tollau Harbwr Ardal 1	413.33	509.60	Deep Water Mooring Rental + Harbour Dues Area 1
Rhent Angorfa Dŵr Dwfn + Tollau Harbwr Ardal 2	385.10	484.18	Deep Water Mooring Rental + Harbour Dues Area 2
Rhent Angorfa Dŵr Dwfn + Tollau Harbwr Ardal 3	356.83	453.11	Deep Water Mooring Rental + Harbour Dues Area 3
Rhent Angorfa Gwlyb + Tollau Harbwr Ardal 1	371.67	467.23	Wet Mooring Rental + Harbour Dues Area 1
Rhent Angorfa Gwlyb + Tollau Harbwr Ardal 2	343.41	438.67	Wet Mooring Rental + Harbour Dues Area 2
Rhent Angorfa Gwlyb + Tollau Harbwr Ardal 3	315.17	413.55	Wet Mooring Rental + Harbour Dues Area 3
Rhent Angorfa Sych + Tollau Harbwr Ardal 1	241.84	299.69	Drying Mooring + Harbour Dues Area 1
Rhent Angorfa Sych + Tollau Harbwr Ardal 3	185.35	243.19	Drying Mooring + Harbour Dues Area 3
Trwydded Angorfa - Angorfeydd Preifat (Angorfeydd ôl a blaen yn unig) yn cynnwys Borth y Gest	57.78	57.78	Mooring License – Private Moorings per mooring (Fore and aft moorings only) including Borth y Gest
Cwch ymwelwyr – Dyddiol neu rhan o ddiwrnod			Visiting Vessels – Daily or part of day
Cwsmeriaid Harbwr/Marina Cyngor Gwynedd	6.00		Gwynedd Council Harbour/Marina Clients
Pob Cwch Ymweld Arall		8.00	All Other Visiting Vessels
Ardal 4 Borth-y-Gest			Area 4 Borth-y-Gest
Pris y fedr am flwyddyn	25.21	44.13	Price per meter per annum
Cychod Masnachol (Cofrestredig) Pris y D.G dyddiol neu rhan diwrnod	1.05	1.05	Commercial Vessels (Registered) Price per G.R.T per day or part of day
Trwydded Parcio a Lansio – uchafswm 50 llestr	1824.21	-	Park and Launch License – max 50 vessels
Lansio cychod eraill – fel ffioedd lansio traethau	-	-	Launching fees – as per beach launching fees
Gaeafu ar ddŵr yr Harbwr + 25% o'r Tollau Harbwr	195.41	195.41	Vessels on winter moorings + 25% of Harbour Dues
Diddymu cais angorfa (Gorddewisol)	Rheol 1/18	Rule 1/18	Cancellation of mooring (Discretionary)

Ffioedd Lansio a Chofrestru Cychod Pŵer & Badau Dŵr Personol
Powerboats & Personal Watercraft Launching and Registration Fees

01/04/2019 – 31/03/2020

Holl ffioedd yn cynnwys TAW / All fees inclusive of VAT

Page 12	Ffi Adnewyddiad (Trwyddedau Bach)	2019/20	Renewal Fees (Small Permits)
	Ail-cofrestru Blynyddol	£35.00	Annual Re-registration
	Ceisiadau Llestr Newydd (Trwyddedau Mawr a Bach)		New Vessel Applications (Large and Small Permits)
	Cofrestru Blynyddol	£45.00	Annual Registration
	Ffi Lansio		Launching Fees
	Lansio dyddiol - Llithrfeydd/Traethau Cyffredinno Lansio dyddiol - Traeth Morfa Bychan (yn cynnwys parcio)	£10.00 £13.00	Daily launch – General Slipways/Beaches Daily launch – Morfa Bychan Beach (includes parking)
	Trwydded Lansio Blynyddol (1 Ebrill – 31 Mawrth) <u>Cynnwys Ffi Cofrestru</u>	£150.00	Annual Launching Permits (1 April – 31 March) <u>Inclusive of Registration Fee</u>
<p>Only Postal Applications are accepted at the Main Council Offices in Pwllheli. In Person applications will be processed on the day at any of the Council's harbour offices, or during the summer season at the main resort beaches.</p>			
	Trosglwyddo / Ailddodiad		Transfer / Replacement
	Ceisiadau drwy'r post yn unig i <u>Swyddfa Forwrol y Cyngor ym Mhwllheli</u>	£45.00	Postal application only to the <u>Council Maritime Office in Pwllheli</u>
	Cychod llai na 10 HP (Dim Ffi Lansio)		Vessels under 10 HP (No Launch Fee)
	Ffi Cofrestru Blynyddol – <u>Ceisiadau Mewn Person yn Unig</u> Yn Swyddfeydd yr Harbyrau neu ar y Prif Draethau gyda'r cwch ar gael er ei archwilio	£30.00	Annual Registration Fee – <u>In Person Application Only</u> At the Harbour Offices or at the main Resort Beaches, with the vessel available for inspection

MEETING	Porthmadog Harbour Consultative Committee
DATE	06 March 2019
TITLE	Harbourmasters Report
AUTHOR	M.Humphreys Porthmadog Harbourmaster

H 1 Navigational Issues

The navigational aids within the channel on the approach to Porthmadog Harbour have been subject to continued maintenance, with further work yet to be completed.

- 1.1 Subject to the approval of Trinity House, the starboard aids to navigation No 1 and No 3 buoys are to be commissioned into service to assist mariners in negotiating the sand bar at the entrance to the Porthmadog channel.
- 1.2 Amendments will accordingly be made to the positions of the port aids to navigation No 2 and No 4 buoys to align with the newly commissioned starboard hand marks following approval.
- 1.3 Mariners are reminded of the need to navigate the channel 1.5 hours either side of high water when navigating a vessel with a draft in excess of 1.5 metres. Mariners are also reminded that contact should be made with the harbour office prior to any approach, to obtain the latest navigational information. Changes to any of the navigational aids will be circulated via Local Notice to Mariners.
- 1.4 As previously reported, the Service are looking to purchase a new Safe Water Mark to allow replacement and refurbishment of the existing buoy. A buoy manufactured by the firm of 'Sealite' at a cost £4100 plus delivery charges has been identified as being suitable. It is further hoped to replace the Starboard aid to navigation No 17 buoy with new buoy of a similar size and nature to those present in the channel near Borth-Y-Gest.
- 1.5 There are currently two 'Local Notice to Mariners' in operation at Porthmadog Harbour.
 - 1.5.1 Notice to Mariners number 21/18 – The Port aid to navigation No 6 Buoy is currently not on station and is awaiting deployment.
 - 1.5.2 Notice to Mariners number 22/18 the Port aid to navigation Bar Buoy No 2 is not on station and awaiting deployment.
- 1.6 The Service advises that all navigational marks will be on station and fully operational as soon as practically possible, dependent upon staffing commitments in association with existing, weather and tidal conditions.

H 2 Operational Issues

- 2.1 Throughout the winter period vessel movements in the harbour and channel approaches have been limited. It is anticipated that those vessels currently ashore in the boatyards will gradually be returned to the water as the Easter period arrives. From the number of enquiries made at the harbour office over the winter period for the availability of moorings, the service is hopeful of a busy forthcoming season.
- 2.2 Plans to extend the existing pontoon structure in the harbour are progressing following approval, and it is hoped an update will be provided at the meeting from the representative for Leisure interests.

H 3 Maintenance

- 3.1 Maintenance of the moorings will be carried out following an underwater inspection to enable the mooring contractor to replace any worn equipment. It is anticipated that this work will be undertaken before the Easter period. The service is yet to receive a price for the inspection work to be undertaken.
- 3.2 A new section of metal fencing and an associated gate access has been installed between the harbour office and the rear of the Canolfan, with tarmac work yet to be completed around the base of the new posts. Administrators of the Canolfan are aware of the developments.
- 3.3 Benches around the harbour environment have been refurbished with further work still to be completed. The service continues to receive requests for the placement of benches around the harbour with only limited space available.
- 3.4 During inclement weather the harbourmaster has been able to undertake administration procedures including risk assessment processes of identified hazards around the harbour environment.

H 4 Other Matters

- 4.1 **Borth-Y-Gest.** Work on the sea defence wall has been completed. Concrete plinths have been installed around the front of the car park overlooking the bay, to receive benches which are yet to be put in position. It is hoped to complete this work before the end of March.
 - 4.1.1 It is hoped to install a dinghy rack overlooking the car park in Borth-Y-Gest in an effort to tidy the grassed area where numerous vessels are currently stored. Relevant notices will be placed upon vessels in that area. During the process, unseaworthy vessels and rusted trailers will be removed. The Service is mindful that such a measure will be unpopular with a number of residents

4.3 **RNLI Safety signage.** Proofs of the RNLI safety signs to be erected in the area of Morfa Bychan have been received and checked. The signs are expected to be in place before the Easter period.

4.4 The Service has received the benefit of participants in the Duke of Edinburgh's Award programme, who have assisted harbour staff in cleaning the harbour environment at Porthmadog, and also at Criccieth promenade over the winter period. It is reassuring to see such activities taking place in the community. A number of beach cleaning events in the area have also taken place over the winter period, supported by equipment provided by the Service. The Service is grateful to all those individuals who participate in such activity

H5 **Events**

5.1 At this time the Service has been notified of a 'Moveable Feast' event proposed to take place at Porthmadog Harbour on the 13th July 2019.

5.2 It is anticipated that the service will receive further notifications within the next month regarding other proposed events or activities within the harbour environment particularly those normally held on annual basis.

Harbwr Porthmadog Harbour

Mae'r sianel yn newid ei chwrs yn rheolaidd, cyngorir bod morwyr yn cysylltu efo'r Harbwrfeistr ym Mhorthmadog am y wybodaeth ddiweddaraf

The channel changes it's course on a regular basis, it's advised to contact the Harbourmaster at Porthmadog for the latest information.

01766 512927 / 07879 433 147

VHF:12 / 16

Traeth y Graig Ddu
Black Rock Sands

Bae Samson

Borth y Gest

Cei Balast

Cwt powdr
Powder house

Nid yw yn cael ei ddefnyddio ar gyfer mordwyo
Not to be used for navigation

Banc y gogledd
North bank

11/02/2019



FAIRWAY
LFLW 10s

52° 52.970 N 004° 11.200 W

Trwyn Harlech Point

4 FL R 2 5s

8 FL R 4 15s

7 FL G 3 10s

9 FL 4 15s

10 FL R 2 10s

13 FL G 2s

12 FL R 4s

15 FL G 2 5s

14 FL R 2 6s

17 FL G 6s

Fairway	L FL W 10s	52° 52.970 N	004° 11.200 W
1	Q.FL G	Tor parhad dros dro	Temp discontinuance
2	Q.FL R		
3	FL G 3s	Tor parhad dros dro	Temp discontinuance
4	FL R(2)5s	52° 53.158 N	004° 10.289 W
5	FL G(2)5s	Tor parhad dros dro	Temp discontinuance
6	FL R (3)10s		
7	FL G (3)10s	52° 53.681 N	004° 09.471 W
9	FL G (4)15s	52° 53.957 N	004° 09.095 W
11	FL G (5) 20s	Tor parhad dros dro	Temp discontinuance
8	FL R (4)15s	52° 53.506 N	004° 09.786 W
10	FL R 2.5s	52° 54.587 N	004° 09.005 W
13	FL G 2s	52° 54.481 N	004° 08.594 W
12	FL R 4s	52° 54.562 N	004° 08.534 W
15	FL G (2) 5s	52° 54.764 N	004° 08.151 W
14	FL R (2) 6s	52° 54.863 N	004° 07.942 W
17	FL G 6s	52° 55.015 N	004° 07.866 W

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Cyngorir morwyr i beidio mordwyo dros y draethell oni bai fod o fewn 2 awr pob ochor i'r pen llanw, cychod gyda drafft fwy na 1.5 i fod fewn 1.5 awr bob ochor i'r pen llanw.

The channel should not be used at any time other than 2hrs either side of high water, vessels with a draft greater than 1.5m should only use the channel 1.5 hrs either side of high water

Cyngor Gwynedd Council

Uned Morwrol a Pharciau Gwledig

Maritime & Country Parks Unit

Tel, 01758 704 066

Malcolm Humphreys

Harbwr Feistr Porthmadog Harbour Master

GWYNEDD COUNCIL

[] HARBOUR CONSULTATIVE COMMITTEE

1. Name

The Committee is called [] Harbour Consultative Committee.

2. Status

2.1 The Committee is established under article 6 of the Porthmadog Harbour Revision Order 1998.

or

The Committee is established under section 102(4) of the Local Government Act 1972.

2.2 The Committee will report to the Council Cabinet. (The Cabinet has the function and responsibility of acting as a harbour authority).

3. Membership

3.1 The membership of the Committee will be:

- Up to four local members from Gwynedd Council.
- The Gwynedd Council Cabinet Member who holds the portfolio for the harbour authority function.
- One member of [] Town Council.
- Up to seven other members to represent the various interests of the users of the harbour.

3.2 The Council Cabinet will appoint Committee members following consultation with the current members of the Committee and users of the harbour.

3.3 The term of membership of the Committee's members will be:

- until the date of the next ordinary local government election
- until the member resigns from the committee
- until the member stops being a councillor or stops representing the interest for which he/she was appointed to the committee to represent
- until the cabinet appoints another member in his/her place (whichever is the shortest).

4. Chairman and Vice-chairman

4.1 In its first meeting after the annual meeting of the Council, the Committee will elect a Chair from amongst its members who are County Councillors to chair its meetings.

4.2 In its first meeting after the annual meeting of the Council, the Committee will elect a Vice-chair from amongst its members who are County Councillors to chair in the absence of the Chair.

4.3 For the avoidance of doubt, rule 10(5) or 10(6) of the Council's Procedural Rules (chairing more than one committee; term of office of the chair) do not apply to the Committee.

5. Quorum and Voting

5.1 Every member of the Committee will have a vote on any matter appearing before the committee.

5.2 The bodies or organisations that represent the interests of the users of the harbour are permitted to send a substitute or delegate to the meetings in the absence of the standing member, and the substitute or delegate will have a vote in the same manner as the standing member.

5.3 A quorum for meetings of the Committee will be a quarter of the members with voting rights, which will include at least one county councillor.

5.4 Observers from each of the other three harbour consultative committees will be permitted to attend the meetings, but they will not have a vote on any matter appearing before the Committee.

6. Frequency of Meetings

6.1 The Committee will normally convene twice a year.

6.2 The Chair will have the right to call an extraordinary meeting of the Committee if he/she is of the opinion that a discussion is needed on any matter between the ordinary meetings of the Committee.

7. Terms of Reference

7.1 The function of the Committee will be to consider and advise the Cabinet on matters relating to the management, safety and development of the harbour.

7.2 The Committee will also consider and advise the Cabinet on any other related matter that is referred to it by the Cabinet for consideration from time to time.

7.3 The Cabinet will have a duty to consult with the Committee on any matter which, in the view of the Cabinet, is likely to significantly affect the management, safety or development of the harbour; and the Cabinet will have a duty to consider any advice given to it by the Committee but will not be obliged to act in accordance with the advice given.

8. Order of the meetings

Subject to any provision to the contrary in this Constitution, the Committee's activities will be managed by the Council's procedural rules.