



Complete Agenda

Democratic Service
Swyddfa'r Cyngor
CAERNARFON
Gwynedd
LL55 1SH

Meeting

CHIEF OFFICERS APPOINTMENTS COMMITTEE

Date and Time

9.30 am, THURSDAY, 28TH JULY, 2022

Location

Hybrid

**Siambwr Hywel Dda, Council Offices,
Caernarfon, LL55 1SH and virtually via Zoom**

Contact Point

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(DISTRIBUTED Wednesday, 20 July 2022)

CHIEF OFFICERS APPOINTMENTS COMMITTEE

MEMBERSHIP (15)

Plaid Cymru (10)

Councillors

Annwen Hughes
Nia Wyn Jeffreys
Menna Jones
Dafydd Meurig
Ioan Thomas

Medwyn Hughes
June Jones
Olaf Cai Larsen
Dyfrig Siencyn
Gwynfor Owen

Independent (5)

Councillors

Eryl Jones-Williams
Angela Russell
Vacant seat

Beth Lawton
Rob Triggs

Ex-officio Members

Chair and Vice-Chair of the Council

A G E N D A

1. APOLOGIES

To receive any apologies for absence.

2. DECLARATION OF PERSONAL INTEREST

To receive any declaration of personal interest

3. URGENT ITEMS

To note any items that is a matter of urgency in the view of the Chairman for consideration.

4. MINUTES

4 - 5

The Chairman shall propose that the minutes of the meeting of this committee held on 15th July 2022 be signed as a true record

5. EXCLUSION OF PRESS AND PUBLIC

The Chairman shall propose that the press and public be excluded from the meeting during the discussion on the following item due to the likely disclosure of exempt information as defined in paragraph 12, Part 4, Schedule 12A of the Local Government Act 1972. This paragraph should apply because the report contains information regarding individuals and the individuals in question are entitled to privacy and there is no overriding public interest that requires the disclosure of personal information relating to those individuals, nor their identities. Consequently, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

6. INTERVIEW CANDIDATES FOR CORPORATE DIRECTOR POSTS

To interview applicants for the posts

- CORPORATE DIRECTOR SOCIAL SERVICES
- CORPORATE DIRECTOR

Agenda Item 4

CHIEF OFFICERS APPOINTMENT COMMITTEE 15-07-22

Present:

Councillors: Annwen Hughes, Medwyn Hughes, Nia Jeffreys, Eryl Jones-Williams, Menna Jones, Cai Larsen, Beth Lawton, Dafydd Meurig, Gwynfor Owen, Angela Russell, Dyfrig Siencyn, Ioan Thomas and Rob Triggs

Officers: Dafydd Gibbard (Chief Executive), Eurig Williams (Human Resources Advisory Services Manager) and Lowri Haf Evans (Democracy Services Officer).

1. ELECTION OF CHAIR FOR 2022 / 23

Councillor Dafydd Meurig was elected Chair of this Committee for 2022 / 23.

2. ELECTION OF VICE-CHAIR FOR 2022 / 23

Councillor Menna Jones was elected Vice-chair of this Committee for 2022 / 23.

3. APOLOGIES

Apologies were received from Councillor June Jones and Councillor Elwyn Jones (Chair of the Council)

Councillor Angela Russell left the meeting following item 7 (exclusion of press and public), as she was not available to attend the interviews on 28 July 2022.

4. DECLARATION OF PERSONAL INTEREST

Councillor Dyfrig Siencyn as he knew one of the applicants.

After seeking legal advice, the Member was of the opinion that it was not a prejudicial interest.

5. URGENT ITEMS

None to note

6. MINUTES OF THE PREVIOUS MEETING

The Chair signed the minutes of the previous meeting of this committee, held on 7 February 2022, as a true record.

7. EXCLUSION OF PRESS AND PUBLIC

RESOLVED to exclude the press and public from the meeting during the discussion on the following item due to the likely disclosure of exempt information as defined in paragraph 12, Section 4, Schedule 12A, Local Government Act 1972. This paragraph applies as the report contains information about specific individuals who have the right to privacy. There is no public

interest that calls for disclosing personal information about these individuals. Consequently, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

8. DRAWING UP A SHORT LIST FOR APPOINTING CORPORATE DIRECTORS (2 posts)

Disappointment was expressed that the documentation in relation to the posts had arrived the Members late in the day and consequently, the preparation time had been very restricted.

The Chair reported that 7 applications had been received for the posts and that this was very encouraging.

The Chief Executive was invited to give a summary of the applications. He highlighted that one post was the post of Corporate Director for Social Care and the other was for the post of Corporate Director.

The applications were discussed in accordance with the requirements of the post, focusing on the main competencies.

RESOLVED

- **TO PLACE TWO CANDIDATES ON THE SHORTLIST FOR CORPORATE DIRECTOR FOR SOCIAL CARE**
- **TO PLACE THREE CANDIDATES ON THE SHORTLIST FOR CORPORATE DIRECTOR**

In expanding on the next steps, Eurig Williams (Human Resources Advisory Services Manager) highlighted that an Assessment Centre, with the support of an external company, would be held as well as a Professional Interview with the Chief Executive and current Corporate Director. A formal report on the candidates' responses and feedback regarding their performance would be provided by the Assessment Centre and the Chief Executive for submission to the Chief Officers Appointment Committee, on the day of the interviews.

Five questions and a suitable presentation topic for the interview were discussed.

Interviews to be held on 28 July 2022.

A proposal was made to invite the Morwena Edwards (Corporate Director) to the interviews as an observer.

A proposal was made to hold the interviews as a hybrid meeting, and to give the applicants, Committee Members and officers a choice as to whether they wished to attend either face-to-face or virtually.

DECISION:

- **To invite Morwena Edwards to the interviews as an observer**
- **To hold the interviews as a hybrid meeting**

The meeting commenced at 10.00am and concluded at 11.25am.