

**CYNGOR GWYNEDD
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

(Section 100C of the Local Government Act 1972 (as amended by the Local Authorities (Coronavirus)(Meetings) (Wales) Regulations 2020)

23 May 2024

Virtual Meeting

Present:

Councillors: Elwyn Jones, Edgar Wyn Owen, Meryl Roberts, Richard Glyn Roberts, Huw Rowlands, Angela Russell, Ioan Thomas and Elfed Wyn ap Elwyn

Lay Members:

Sharon Warnes, Hywel Eifion Jones, Clare Hitchcock, Carys Edwards and Rhys Parry

Officers: Dewi Morgan (Head of Finance Department), Ffion Madog Evans (Assistant Head of Finance Department - Accountancy and Pensions), Luned Fôn Thomas (Audit Manager), Delyth Thomas Jones (Investment Manager), Caren Rees Jones (Group Accountant - Capital and Management), Caleb Lewis (Cynllun Yfory - Finance and Accountancy Professional Trainee), Iwan Evans (Monitoring Officer) and Lowri Haf Evans (Democracy Services Officer)

Others invited:

Councillor Paul Rowlinson (Cabinet Member – Finance) and Geraint Owen (Corporate Director)

Item: 14 &15 Dafydd Gibbard (Chief Executive)

Item 18: Alan Hughes (Audit Wales) and Dewi Jones (Council Business Service Support Manager).

Item 19: Alan Hughes (Audit Wales), Dewi Jones (Council Business Service Support Manager) and Gareth Jones (Assistant Head of Environment Department)

Item 20: Alan Hughes (Audit Wales) and Dewi Jones (Council Business Service Support Manager)

Item 21: Dewi Jones (Council Business Service Support Manager)

Apologies:

Councillors Rob Triggs, Menna Baines and Arwyn Herald Roberts
Councillor Dyfrig Siencyn (Item 15)

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| Date of GOVERNANCE AND AUDIT COMMITTEE Meeting |
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| 23 May 2024 |
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SUBJECT

Item 5: TO ELECT A CHAIR FOR 2024/25

DECISION: TO ELECT CARYS EDWARDS AS CHAIR OF THIS COMMITTEE FOR 2024/25.

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

**CYNGOR GWYNEDD
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| 23 May 2024 |
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SUBJECT

Item 6: TO ELECT A VICE CHAIR FOR 2024/25

DECISION: TO ELECT ELWYN RHYS PARRY AS VICE-CHAIR OF THIS COMMITTEE FOR 2024-25.

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

**CYNGOR GWYNEDD
AUDIT AND GOVERNANCE COMMITTEE DECISION NOTICE**

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| Date of GOVERNANCE AND AUDIT COMMITTEE Meeting |
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| 23 May 2024 |
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SUBJECT

Item 7: ANNUAL REPORT OF THE GOVERNANCE AND AUDIT SCRUTINY COMMITTEE 2023/24

DECISION:

- **To accept and approve the draft Annual Report for 2023/24 and to recommend to the Full Council for final acceptance.**

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

**CYNGOR GWYNEDD
AUDIT AND GOVERNANCE COMMITTEE DECISION NOTICE**

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| 23 May 2024 |
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SUBJECT

Item 8: SELF-ASSESSMENT OF THE COMMITTEE'S GOOD PRACTICE

DECISION:

- **To accept the report.**
- **To approve the contents of the self-assessment.**
- **To support the actions.**

Note;

Need to identify the opportunities to reinforce the relationship of external regulators and Internal Audit.

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

**CYNGOR GWYNEDD
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

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| 23 May 2024 |
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SUBJECT

Item 9: FINAL ACCOUNTS 2023/24 – REVENUE OUT-TURN

DECISION:

- **To accept the report.**
- **To note the relevant risks.**
- **To support the Cabinet's decision (14 May 2024) to approve the amounts to be carried forward; to approve all recommendations and financial virements.**

Note:

Provide information about those schools with a deficit at the end of the financial year and the relevant sums.

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

**CYNGOR GWYNEDD
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| Date of GOVERNANCE AND AUDIT COMMITTEE Meeting | 23 May 2024 |
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SUBJECT

Item 10: CAPITAL PROGRAMME 2022/23 - END OF YEAR REVIEW (POSITION AS AT 31 MARCH 2024)

DECISION:

- To accept the report.
- To note the relevant risks.
- To support the Cabinet's decision (14 May 2024) to approve the revised financing.

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

**CYNGOR GWYNEDD
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SUBJECT

Item 11: FINAL ACCOUNTS OF GWYNEDD HARBOURS FOR THE YEAR ENDING 31 MARCH 2024

DECISION:

To accept the report.

To Approve:

- The Revenue Income and Expenditure Account 2023/24.
- Annual Return for the Year ending 31 March 2024, subject to audit by Audit Wales.
- The Chair to sign the form electronically.

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

**CYNGOR GWYNEDD
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| 23 May 2024 |
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SUBJECT

Item 12: INTERNAL AUDIT OUTPUT (1 DECEMBER TO 31 MARCH 2014)

DECISION

- To accept the report.
- To support the actions that had already been agreed with the relevant services.

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

**CYNGOR GWYNEDD
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

(Section 100C of the Local Government Act 1972 (as amended by the Local Authorities (Coronavirus)(Meetings) (Wales) Regulations 2020)

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SUBJECT

Item 13: ANNUAL REPORT OF THE HEAD OF INTERNAL AUDIT 2023/2024

DECISION

- **To accept the report in accordance with the requirements of the Public Sector Internal Audit Standards for the 2023/24 financial year.**

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

**CYNGOR GWYNEDD
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SUBJECT

Item 14: THE COUNCIL'S MEDIUM TERM FINANCIAL PLAN FOR 2025/26 - 2027/28

DECISION:

- To accept the report.
- To note the relevant risks that derive from the Medium Term Financial Plan.
- To support the Cabinet's decision (14 May 2024).

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

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| 23 May 2024 |
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SUBJECT

Item 15: ASSET MANAGEMENT PLAN 2024-2034

DECISION:

- To accept the report.
- To approve the propriety of the process of establishing the Plan's priorities.
- To support the recommendation to the Cabinet (11 June 2024) to approve the Plan.

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

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| 23 May 2024 |
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SUBJECT

Item 16: INTERNAL AUDIT CHARTER

DECISION

To accept the report and approve the Internal Audit Charter

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

**CYNGOR GWYNEDD
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SUBJECT

Item 17: INTERNAL AUDIT STRATEGY AND THE ANNUAL AUDIT PLAN 2024/25

DECISION:

- **To accept the report and approve the Internal Audit Strategy and Annual Audit Plan.**

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

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| 23 May 2024 |
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SUBJECT

Item 18: AUDIT WALES - QUARTER 4 UPDATE

DECISION:

To accept the report

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

**CYNGOR GWYNEDD
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| Date of GOVERNANCE AND AUDIT COMMITTEE Meeting | 23 May 2024 |
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SUBJECT

Item 19: AUDIT WALES - SUSTAINABLE DEVELOPMENT? - MAKING THE BEST USE OF BROWNFIELD LAND AND EMPTY BUILDINGS

DECISION:

- To accept the report, for information.
- To welcome Managers' response.

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

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| 23 May 2024 |
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SUBJECT

Item 20: AUDIT WALES - CYNGOR GWYNEDD SETTING WELL-BEING OBJECTIVES

DECISION

- To accept the report, for information.
 - To welcome Managers' response.
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THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

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| 23 May 2024 |
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SUBJECT

Item 21: LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021 - PANEL PERFORMANCE ASSESSMENT

DECISION:

- **To accept the report and the update on the work of undertaking the Panel Performance Assessment within the Council.**

Note:

To consider workforce planning, succession planning and managerial progression as possible areas for the Panel to look at.

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

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SUBJECT

Item 22: TREASURY MANAGEMENT QUARTERLY UPDATE

DECISION:

To accept the report for information.

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.

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SUBJECT

Item 23: THE GOVERNANCE AND AUDIT SCRUTINY COMMITTEE'S FORWARD WORK PROGRAMME UP TO FEBRUARY 2025

DECISION:

To accept the forward programme for 2024/25.

THE RESULT OF THE VOTE

Unanimously accepted.

DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS

No declarations of personal interest or relevant dispensations were received.
