



# Complete Agenda

Democratic Services  
Swyddfa'r Cyngor  
CAERNARFON  
Gwynedd  
LL55 1SH



Mae'r ddogfen hon hefyd ar gael yn Gymraeg.

This document is also available in Welsh.

Meeting

**CENTRAL LICENSING COMMITTEE**

Date and Time

**MONDAY, 1ST DECEMBER, 2025**

**\*TO FOLLOW ON FROM GENERAL LICENSING COMMITTEE**

Location

**Virtual Meeting**

**NOTE**

**\* For public access to the meeting, please contact us\***

Contact Point

**Lowri Haf Evans**

**01286 679 878**

**lowrihafevans@gwynedd.llyw.cymru**

(DISTRIBUTED Friday, 21 November 2025)

# **CENTRAL LICENSING COMMITTEE**

## **MEMBERSHIP (15)**

### **Plaid Cymru (10)**

#### Councillors

Annwen Hughes  
Edgar Wyn Owen  
Elfed Williams  
Gwynfor Owen  
Gwilym Evans

Gareth Tudor Jones  
Huw Rowlands  
Alan Jones Evans  
Arwyn Herald Roberts  
Meryl Roberts

### **Independent (5)**

#### Councillors

Gareth Williams  
John Brynmor Hughes  
Hefin Underwood

Angela Russell  
Anwen J. Davies

### **Ex-officio Members**

Chair and Vice-Chair of the Council

# **A G E N D A**

## **1. APOLOGIES**

To receive any apologies for absence.

## **2. DECLARATION OF PERSONAL INTEREST**

To receive any declaration of personal interest.

## **3. URGENT ITEMS**

To note any items that are a matter of urgency in the view of the Chairman for consideration.

## **4. MINUTES**

4

The Chairman shall propose that the minutes of the meeting of this Committee, held on 30th June 2025 be signed as a true record.

## **5. LICENSING SUB COMMITTEE MINUTES**

5 - 15

To submit, for information, minutes of the Central Licensing Sub-committee meeting held on the following dates –

a) 13/08/2025

b) 16/07/2025

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## GENERAL LICENSING COMMITTEE 30-06-2025

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### **Attendance:**

**Councillors:** Alan Jones Evans, Gwilym Evans, Annwen Hughes, Gareth Tudor Jones, Edgar Wyn Owen, Huw Rowlands, Elfed Williams, Gwynfor Owen, Arwyn Herald Roberts, Meryl Roberts, Angela Russell and Gareth Williams

**Officers:** Gwenan Mai Roberts (Licensing Manager), Nia Grisdale (Legal Services Manager) and Lowri Haf Evans (Democracy Services Officer).

### **1. TO ELECT A CHAIR FOR 2025/26**

#### **RESOLVED TO ELECT COUNCILLOR GWYNFOR OWEN AS CHAIR FOR 2025/26**

Councillor Elfed Williams was thanked for his work as Chair over the past year.

Councillor Meryl Roberts and Councillor Gwilym Evans were welcomed to their first meeting.

### **2. TO ELECT A VICE-CHAIR FOR 2025/26**

#### **RESOLVED TO ELECT COUNCILLOR ARWYN HERALD ROBERTS AS VICE CHAIR FOR 2025/26**

### **3. APOLOGIES**

None to note

### **4. DECLARATION OF PERSONAL INTEREST**

No declarations of personal interest were received from any members present.

### **5. URGENT ITEMS**

None to note

### **6. MINUTES OF THE PREVIOUS MEETING**

The Chair signed the minutes of a meeting of the committee held on 10 March 2025 as a true record.

### **7. MINUTES OF THE CENTRAL LICENSING SUB-COMMITTEES**

Submitted and received, for information purposes; the minutes of the General Licensing Sub-committees held on 7 February 2025, and 30 and 21 March 2025 as true records.

The meeting commenced at 10:10am and concluded at 10:15am

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**CENTRAL LICENSING SUB-COMMITTEE**  
**13 August 2025**

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**Attendance:**

**Councillors:** Gwynfor Owen (Chair), Gareth Tudor Jones and Meryl Roberts

**Officers:** Nia Gridale (Legal Department Manager), Nicola Williams (Licensing Officer) and Lowri Haf Evans (Democracy Services Officer)

**Others invited:**

**Item 4:**

**Premises Licence Application: Bella Pizza, 19, Twll yn y Wal, Caernarfon, Gwynedd**

Rebecca Owen	Applicant
Ffion Lewis	Public Protection Officer
Elizabeth Williams	North Wales Police
Awen Gwyn	Owner of a neighbouring property

**1. APOLOGIES**

None to note

**2. DECLARATION OF PERSONAL INTEREST**

None to note

**3. URGENT ITEMS**

None to note

**4. APPLICATION TO VARY A PREMISES LICENCE: Bella Pizza, 19, Twll yn y Wal, Caernarfon, Gwynedd**

The Chair welcomed everyone to the meeting.

**a) The Licensing Department's Report**

The report of the Head of the Environment Department was presented giving details of a premises licence application for Bella Pizza, 19, Twll yn y Wal, Caernarfon, Gwynedd. The company was applying for a property licence for the provision of Late Night Refreshments off the premises, Monday - Thursday 23:00-00:00, Friday - Saturday 23:00-02:00, and Sunday 23:00-00:00.

It was noted that the Licensing Authority Officers had sufficient evidence that the application had been submitted in accordance with the requirements of the Licensing Act 2003 and the relevant regulations. Reference was made to the measures recommended

by the applicant to promote the licensing objectives, and it was highlighted that these measures would be included on the licence.

It was reported that Environmental Health had lodged an objection relating to the property's proximity to residential properties along with concern about the cumulative impact of other licensed venues on the street which would undermine the objective of preventing public nuisance. A Member of the public also objected on the grounds of disturbance and a potential increase in the anti-social behaviour that already exists in this area. It was reiterated that the development may have a negative impact on a historic location and exacerbate the problem of littering. A suggestion was made that there should be security officers on the door.

Reference was made to confirmation from the Planning Department that a Planning application to amend the hours had been validated and was being considered, pointing out however that the application only contained an extension until 1:00.

North Wales Police confirmed that they had no objection to the application and Caernarfon Town Council unanimously supported the application, acknowledging that the property did not sell alcohol or play music, and actively encouraged people not to park on the street

The officers, in accordance with the Licensing Act 2003, recommended that the Committee considered the comments received, particularly the concerns about the possibility that extending the opening hours of the takeaway food business could exacerbate existing anti-social behaviour on the street by attracting groups of young people and keeping them there until later.

- b) In considering the application, the following procedure was followed:
- Members of the Sub-committee to be given an opportunity to ask questions of the Council's representative.
  - At the Chair's discretion, the applicant or his/her representative to ask questions of the Council's representative.
  - The applicant and/or his/her representative to be invited to expand on the application and to call witnesses.
  - Members of the Sub-committee to be given the opportunity to ask questions of the applicant and/or his/her representative.
  - At the Chair's discretion, the Council's representative to ask questions of the applicant or his/her representative.
  - Every Consultee to be invited to support any written representations.
  - The Council's representative and the applicant or his/her representative to be given the opportunity to summarise their case.
  - The legal officer to summarise the requirements of the application.
- c) In response to a question about the number of similar venues in the town that have similar hours and sell takeaway food, it was noted that there were six venues in the town, but none with security officers on the doors.

In response to a question regarding the breach of a planning permission condition relating to extraction units, the applicant stated that a Planning Officer had visited the property and accepted that the equipment was satisfactory. It was reiterated that the extraction system was an internal one.

- ch) Elaborating on the application, the applicant made the following observations:
- That she had a personal connection to the street – she was familiar with the street and that it was not a random decision to relocate there

- That she did not allow staff to park on the street even though there were no parking restrictions on the street
- That she was a responsible neighbour – keeping the street clean and keeping order
- That she urged customers to move on after buying food
- That she had discussed the application to extend the hours with residents
- That the air extraction unit was an internal one and therefore, despite the cost to the business, had less impact on residents
- That she had 12 very conscientious staff, why then was there a need for security officers on the door
- That she had five years' property management experience
- That she was happy to adjust the opening hours on Friday night and Saturday night to 1:00

Videos were shared by the applicant highlighting noise on the street

In response to a question about a comment from Caernarfon Town Council that the shop's signage is not consistent with the general appearance of the street, she stated that she did not understand the comment but that she had attempted to have the sign in-keeping with every other one in the street.

- d) The consultee in attendance took the opportunity to expand on the observations she had submitted in writing:

Awen Gwyn, Owner of a neighbouring property

- That there was a need to police the noise from the pubs
- That there was a need to behave responsibly
- That the noise disturbed her tenants
- That a formal complaint had to be lodged about the noise

In response to a question about the property of Bella House, Caernarfon and whether Bella House and Bella Pizza were the same company, it was stated that Bella Pizza had nothing to do with Bella House

Ffion Lewis, Public Protection Officer

- Concern the shop would encourage more people to gather and make noise in front of residents' homes
- Concern at high noise levels between 00:00 and 01:30
- Concern about the cumulative impact of licensed venues on the street
- Concern that there would be an increase in behaviour problems/public nuisance

Elizabeth Williams, North Wales Police

- That the venue was busy
- No complaints had been received since Bella Pizza opened

- dd) The Licensing Officer had no further observations to submit to conclude her case

The applicant took the opportunity to summarise her case noting that the residents of the street had not complained about Bella Pizza despite complaining daily about noise from the Market Hall and Four Alls

- e) The Legal Officer took the opportunity to summarise the requirements of the application
- Licensed hours 23:00 - 00:00 Sunday to Thursday
  - Licensed hours 23:00 – 01:00 Friday and Saturday

The applicant's representative and the Licensing Manager withdrew from the meeting while the members of the Sub-committee discussed the application.

In reaching its decision, the Sub-committee considered the applicant's application form along with written observations submitted by interested parties, the Licensing Officer's report, and the verbal representations from each party at the hearing. The Council's Licensing Policy and Home Office guidelines were considered. The Sub-committee gave due consideration to all the observations and weighed these up against the licensing objectives under the Licensing Act 2003, namely:

- i. Prevention of crime and disorder
- ii. Prevention of public nuisance
- iii. Ensuring public safety
- iv. Protection of children from harm

Observations submitted which were irrelevant to the above objectives were disregarded.

**DECISION: To approve the application**

**Opening Hours:**

**Sunday 16:00 – 00:00**

**Monday 16:00 – 00:00**

**Tuesday 16:00 – 00:00**

**Wednesday 16:00 – 00:00**

**Thursday 16:00 – 00:00**

**Friday 16:00 – 01:00**

**Saturday 16:00 – 01:00**

**Licensable Activities:**

**Late Night Refreshments – Off the premises**

**Sunday 23:00 – 00:00**

**Monday 23:00 – 00:00**

**Tuesday 23:00 – 00:00**

**Wednesday 23:00 – 00:00**

**Thursday 23:00 – 00:00**

**Friday 23:00 – 01:00**

**Saturday 23:00 – 01:00**

**The additional measures, as set out in section M of the application, to be included as conditions on the licence:**

- **Highly visible internal and external CCTV cameras**
- **Train staff on how to deal with rude/drunk and unruly customers**
- **2 large floodlights at the front of the building**
- **Staff to ensure customers do not gather in front of the shop**
- **Staff to clean the street after opening hours**

Note: The planning conditions relating to the extraction unit or associated equipment should be retained, and confirmation should be obtained that this has been agreed and accepted by the Local Planning Authority

In the context of **Crime and Disorder Prevention**, the Police did not submit any objections in response to the application, and no further observations or evidence had



been submitted which related to this principle.

In the context of matters of **Public Safety**, no observations or evidence had been submitted which related to this principle.

In the context of **Prevention of Public Nuisance**, no evidence which related to this principle had been submitted, however observations and objections were received from the Environmental Health Department and an individual who raised concerns about the potential for anti-social behaviours and public nuisance issues that may arise from granting the application. The Sub-committee considered the observations and concerns that allowing the application would increase anti-social behaviour and/or increase noise levels, but the Sub-committee did not consider that the evidence submitted indicated that a public nuisance applied to this property. Furthermore, the Sub-committee accepted the applicant's proposal to ensure that customers would be encouraged to leave the area after they had received their order and the efforts to move people from the nearby pubs so as not to convene in the street. The Sub-committee also considered that the applicant was willing to reduce the licensable hours to 1:00 instead of 2:00 to limit impacts on neighbouring properties.

The Sub-committee did not consider that there was any evidence to support the need to impose a condition on the applicant to employ door security staff.

As with any other application, if any problems arose in connection with the Licensing principles, the Act would allow a licence to be referred for review by the Licensing Authority.

In the context of **Protecting Children from Harm**, no relevant evidence had been submitted to support the observations.

The Solicitor reported that the decision would be formally confirmed by letter to everyone who had submitted written observations. It was added that all parties to the application had the right to submit an appeal to Caernarfon Magistrates' Court against the Sub-committee's decision. Any such appeal should be lodged by giving notice of appeal to the Chief Executive, Llandudno Magistrates' Court, Llandudno within 21 days of the date that the appellant receives the letter (or a copy of the letter) confirming the decision.

## **5. APPLICATION TO VARY A PREMISES LICENCE: Soch, Abersoch, Pwllheli, Gwynedd LL53 7DS**

### **THE APPLICANT HAD WITHDRAWN THE APPLICATION**

The meeting commenced at 2:00pm and concluded at 3:20pm.

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**CENTRAL LICENSING SUB-COMMITTEE: -  
16 July 2025**

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**Present:**

**Councillors:** Gwynfor Owen (Chair), Edgar Owen and Angela Russell

**Officers:** Nia Grisdale (Legal Service Manager), Gwenan Mai Roberts (Licensing Manager) and Lowri Haf Evans (Democracy Services Officer)

**Others invited:**

**Item 4:**

**Premises Licence Application: Otto's, 2 Seaview Terrace, Aberdyfi,**

Sam Woodward                      The Applicant

Daniel Cartwright                Senior Harbours Officer  
Gary Loveman                      Local Resident / Businessman

**1. APOLOGIES**

Apologies were received from Bryn Pritchard Jones (Maritime Service Manager) and Mr Phil Thomas (Local Resident)

**2. DECLARATION OF PERSONAL INTEREST**

None to note

**3. URGENT MATTERS**

None to note

**4. APPLICATION TO VARY A PREMISES LICENCE: Otto's, 2 Seaview Terrace, Aberdyfi**

The Chair welcomed everyone to the meeting.

**a) The Licensing Department's Report**

The report of the Head of the Environment Department was presented giving details of a premises licence application for Otto's Aberdyfi, Unit 2, Information Centre, The Wharf, Seaview Terrace, Aberdyfi, Gwynedd, LL35 0ED. It was explained that the premises was a small café located in the wharf gardens in Aberdyfi which had a designated outdoor seating area facing the sea, away from the road and residences. It was highlighted that the area was rented from Aberdyfi Harbour and Cyngor Gwynedd.

It was noted that the café sells pizzas, sandwiches etc from the premises for consumption

on the premises in the outdoor area, or off the premises as a take-away. It was also proposed to sell alcohol to be consumed on the premises on a daily basis or to be sold with take-away food in sealed containers – the applicant was applying for a licence to sell alcohol (on and off the premises) from 11:00 – 22:00, Monday to Sunday. The opening times will vary according to the season.

It was noted that the Licensing Authority Officers had sufficient evidence that the application had been submitted in accordance with the requirements of the Licensing Act 2003 and the relevant regulations. Reference was made to the measures recommended by the applicant to promote the licensing objectives, and it was highlighted that these measures would be included on the licence.

It was reported that the Responsible Authorities had not submitted comments, but responses received from members of the public and the Maritime Service were highlighted. The public was concerned from a safety perspective that an application for any alcohol sales near the port/harbour could lead to accidents near an area where families with children enjoy crab fishing. Concern was also highlighted

- that combining the sale of alcohol with the sale of food to be consumed off the premises would increase the possibility that the Wharf Gardens would be used to consume food, and any alcohol purchased at the same time – this increased the possibility of anti-social behaviour issues, including unfair and inappropriate noise, odours, waste (including glass).
- the restaurant's location was in a very busy area on the harbour in Aberdyfi – with active fishing boats and vehicles launching and loading. Y Gwaun, which was run by the Harbour Manager, was busy with safety issues.

The Maritime Service's comments indicated concern that the applicant had not received permission from the Aberdyfi Harbour Advisory Committee prior to submitting an application for the sale of alcohol.

The officers, in accordance with the Licensing Act 2003, recommended that the Committee consider the respondents' comments, and the applicant's response to the concerns – and approve the application. It was considered that the hours requested were reasonable, and in-keeping with similar nearby businesses. The business's primary purpose was not to sell alcohol; the proposal was for the sale of alcohol to accompany and complement the sale of food from the premises. The premises s not close to houses, and the seating area faces the sea, which made the risk of noise nuisance low.

On-screen photos of the site's location were shared.

It was explained:

- that there was no commercial vehicle access to the Harbour
- That the premises' outdoor seating area was limited
- The proposed application was in line with the latest planning application for the premises

b) In considering the application, the following procedure was followed: -

- Members of the Sub-committee to be given an opportunity to ask questions of the Council's representative.
- At the Chair's discretion, the applicant or his/her representative to ask questions of the Council's representative.
- The applicant and/or his/her representative to be invited to expand on the application and to call witnesses.

- Members of the Sub-committee to be given the opportunity to ask questions of the applicant and/or his/her representative.
  - At the Chair's discretion, the Council's representative may ask questions of the applicant or his/her representative.
  - Every Consultee to be invited to support any written representations.
  - Give an opportunity for the Council's representative and the applicant or his/her representative to summarise their case.
  - The legal officer to summarise the requirements of the application
- c) In response to a question about what the building next door to the site was, it was noted that this was the Eryri National Park Tourist Information Centre. It was added that the Rowing Club site was nearby.
- d) Elaborating on the application, the applicant made the following observations:
- That the café was a small café selling pizzas and sandwiches etc
  - The café was open until 21:00
  - That the café was for families – was aware of nearby family activities – children's safety was a priority
  - With the support of Eryri National Park and the Harbour Master's Office, the A3 use application for outdoor seating had been approved in July 2024. In May 2025 the site had received a licence from the Gwynedd Maritime Department for outdoor seating from February to October. The lease did not prohibit the sale of alcohol.
  - In June 2025, a variation to the planning application was approved to allow the sale of hot food to be carried off the premises. A condition on the licence stated that the seating area needed to be surrounded by safety barriers. It was reported that a new fence had been erected around the wharf, and it had been designed with the safety of children crabbing in mind. A thorough risk assessment process was followed during the construction of the wharf and the fenced area.
  - The seating area in front of the café was limited, and would only be used when the weather was favourable
  - It was not proposed to sell drinks without food – this would not benefit the business. The alcohol will not be served in bottles/glasses
  - Having been open for 3 nights, some customers had brought alcoholic beverages from other licensed locations to enjoy with their food, so there was a clear demand for this.
  - It was emphasised that it was not intended to run the premises as a pub or wine bar
  - It was anticipated that most of the business would be in takeaway food or deliveries – that a licence was required to offer alcohol for sale to these clients
  - He apologised that he had not contacted the Maritime Service prior to submitting the application

In response to a question regarding opening hours, the applicant stated that the café was open until 21:00, but that the takeaway and delivery service was available until 22:00

- e) The consultees in attendance took the opportunity to expand on the observations they had submitted in writing:

**Daniel Cartwright, Senior Harbours Officer**

- Operational and safety issues would be discussed at a meeting of the Aberdyfi Harbour Advisory Committee. The committee had not met to discuss the application – the next meeting would be in October

## **Gary Loveman, Local Resident / Businessman**

In response to a suggestion by Mr Loveman that a decision to approve the application had already been made prior to the hearing, the Legal Officer and the Chair noted that there had been no discussion on the matter and that only a recommendation had been submitted from the licensing officers.

- There were concerns about child safety on the site
- There would be more litter around the site
- There was no designated person on site to oversee day-to-day matters. The owner was a very busy man
- There was no place to sit inside the café
- The Harbour's support was needed
- The premises were unsuitable for the sale of alcohol in Aberdyfi

- dd) The Licensing Manager took advantage of the opportunity to summarise her case, noting that a recommendation had been made based on the information submitted, adding that no evidence had been submitted by the respondents to recommend refusing the application. It was noted that the responsible authorities had not offered comments to refuse the application, and the functions and rights of the Aberdyfi Harbour Advisory Committee to approve/refuse a licence were questioned.

It was noted that a licence was not required to sit outside to drink alcohol and that other businesses in the town took advantage of this. The seating area outside the café is very small and alcohol sales from the premises would not result in a significant increase in numbers sitting outside to drink alcohol

The applicant took advantage of the opportunity to summarise his case and noted that he provided employment locally and should the Aberdyfi Harbour Advisory Committee want to propose comments, they could organise an extraordinary meeting of the committee.

- f) The Legal Officer took the opportunity to summarise the requirements of the application
- An application to serve alcohol on and off the premises from 11:00 – 22:00 Monday to Sunday
  - That the management and recording of CCTV is conditioned on the licence

- dd) The applicant's representative and the Licensing Manager withdrew from the meeting while the members of the Sub-Committee discussed the application.

In reaching its decision, the Sub-committee considered the applicant's application form along with written observations submitted by interested parties, the Licensing Officer's report, and the verbal representations from each party at the hearing. The Council's Licensing Policy and Home Office guidelines were considered. The Sub-committee gave due consideration to all the observations and weighed these up against the licensing objectives under the Licensing Act 2003, namely:

- i. Prevention of crime and disorder
- ii. Prevention of public nuisance
- iii. Ensuring public safety
- iv. Protection of children from harm

Representations submitted which were irrelevant to the above objectives were disregarded.

**DECISION: To approve the application**

**Opening Hours:**

**Sunday 11:00 – 22:00**

**Monday 11:00 - 22:00**

**Tuesday 11:00 - 22:00**

**Wednesday 11:00 - 22:00**

**Thursday 11:00 - 22:00**

**Friday 11:00 - 22:00**

**Saturday 11:00 - 22:00**

**Licensable Activities**

**Supply of Alcohol on and off the Premises**

**Sunday 11:00 - 22:00**

**Monday 11:00 - 22:00**

**Tuesday 11:00 - 22:00**

**Wednesday 11:00 - 22:00**

**Thursday 11:00 - 22:00**

**Friday 11:00 - 22:00**

**Saturday 11:00 - 22:00**

**The additional measures, as set out in section M of the application, to be included as conditions on the licence.**

- **Staff Training**
- **Challenge 25**
- **Alcohol, ordered as an off-premises takeaway sale, to be sold in sealed containers.**
- **All other alcohol sales for on-premises and off-premises consumption will be sold in reusable plastic cups with a deposit scheme.**
- **CCTV system operational on the site**

In the context of **Crime and Disorder Prevention**, no comments or evidence relevant to this principle were presented.

In the context of matters of **Public Safety**, comments and objections had been received from neighbours to the café who had expressed concerns about public safety given the location of the application. However, no comments or objections had been received from the Public Protection Department and no evidence had been presented to support the concerns. While accepting and noting the concerns expressed by residents, the Sub-Committee did not consider that there was evidence to indicate that this principle was being undermined. The sub-committee noted that CCTV operation was a condition of the licence, and the system should be regularly monitored.

In the context of **Prevention of public nuisance**, no observations or evidence had been submitted which related to this principle.

In the context of **Protecting Children from Harm**, comments on this principle had been received and considered, but no relevant evidence had been presented to support the comments.

It was noted that as with all permitted licences, should any issues arise in relation to the licensing principles, the Act allows any licence to be referred for review by the Licensing

Authority.

The Solicitor reported that the decision would be formally confirmed by letter to everyone who had submitted written observations. It was added that all parties to the application had the right to submit an appeal to Caernarfon Magistrates' Court against the Sub-committee's decision. Any such appeal should be lodged by giving notice of appeal to the Chief Executive, Llandudno Magistrates' Court, Llandudno within 21 days of the date that the appellant receives the letter (or a copy of the letter) confirming the decision.

The meeting started at 2:00pm and ended at 3:40pm