

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

**22 May 2025**

**Virtual Meeting**

**Attendance:**

**Councillors:** Elfed Wyn ap Elwyn, Elwyn Jones, Edgar Wyn Owen, Arwyn Herald Roberts, Huw Rowlands, Meryl Roberts, Angela Russell and Ioan Thomas

**Lay Members:** Eifion Jones

**Officers:** Dewi Morgan (Head of Finance), Ffion Madog Evans (Assistant Head of Finance - Accountancy and Pensions), Luned Fôn Jones (Internal Audit Manager), Delyth Jones-Thomas (Investment Manager), Caren Rees Jones (Group Accountant - Capital and Management), Gwyn Llŷn Parry (Group Accountant - Accountancy and Financial), David Lloyd Williams (Group Accountant), and Lowri Haf Evans (Democracy Services Officer)

**Others invited:**

Item 9: Cllr Nia Jeffreys (Cyngor Gwynedd Leader) and Dewi Wyn Jones (Council Business Support Service Manager)

Item 18: Alan Hughes (Audit Wales), Aled Davies (Head of Adults, Health and Well-being Department) and Llywela Haf Owain (Senior Language and Scrutiny Advisor)

Item 19: Alan Hughes and Yvonne Thomas (Audit Wales)

Item 20: Cllr Llio Elenid (Cabinet Member for Corporate Services), Ian Jones (Head of Corporate Service) and Helen Parry (Senior Data Protection Statutory Officer)

**Apologies:**

Councillors Menna Baines, Dafydd Meurig and Rob Triggs; Carys Edwards and Rhys Parry.

Cllr Huw Wyn Jones (Cabinet Member for Finance)

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

<b>Date of GOVERNANCE AND AUDIT COMMITTEE Meeting</b>	22 May 2025
---	-------------

---

**SUBJECT**

**Item 1: ELECTION OF CHAIR FOR 2025 - 2026**

---

**DECISION:**

**TO RE-ELECT CARYS EDWARDS AS CHAIR OF THIS COMMITTEE FOR 2025 - 2026**

---

**THE RESULT OF THE VOTE**

Unanimously accepted.

---

**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

---

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

<b>Date of GOVERNANCE AND AUDIT COMMITTEE Meeting</b>
---

22 May 2025
-------------

---

**SUBJECT**

**Item 2: ELECTION OF VICE-CHAIR FOR 2025 - 2026**

---

**DECISION:**

**TO RE-ELECT ELWYN RHYS PARRY AS VICE-CHAIR OF THIS COMMITTEE FOR 2024-25.**

---

**THE RESULT OF THE VOTE**

Unanimously accepted.

---

**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

---

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

<b>Date of GOVERNANCE AND AUDIT COMMITTEE Meeting</b>	22 May 2025
---	-------------

---

**SUBJECT**

**Item 7: IMPLEMENTING THE DECISIONS OF THE COMMITTEE**

---

**DECISION:**

- **To accept the contents of the report**

Note: Three vacant Lay Member seats on the Committee - interviews to be held in June with the hope of presenting names to the Full Council on 3/7/25

---

**THE RESULT OF THE VOTE**

Unanimously accepted.

---

**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

---

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

<b>Date of GOVERNANCE AND AUDIT COMMITTEE Meeting</b>
---

22 May 2025
-------------

---

**SUBJECT**

**Item 8: THE TERMS OF REFERENCE OF THE GOVERNANCE AND AUDIT COMMITTEE**

---

**DECISION:**

**To note and approve the Amended Terms of Reference of the Governance and Audit Committee**

---

**THE RESULT OF THE VOTE**

Unanimously accepted.

---

**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

---

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

<b>Date of GOVERNANCE AND AUDIT COMMITTEE Meeting</b>
---

22 May 2025
-------------

---

**SUBJECT**

**Item 9: CYNGOR GWYNEDD SELF-ASSESSMENT**

---

**DECISION:**

**To accept a draft report of the 2024/25 CYNGOR GWYNEDD SELF-ASSESSMENT**

Comments:

Penrhos Scheme - emphasis required on the development of care services in Penrhos and not just housing

Flood Strategy - consideration to the A499 highway

Article 4 Impacts

Future of the ARFOR Scheme - ensuring continuation to the Scheme

Safeguarding Arrangements in Schools - further attention required

---

**THE RESULT OF THE VOTE**

Unanimously accepted.

---

**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

---

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

<b>Date of GOVERNANCE AND AUDIT COMMITTEE Meeting</b>	22 May 2025
---	-------------

---

**SUBJECT**

**Item 10: FINAL ACCOUNTS 2024/25 – REVENUE OUT-TURN**

---

**DECISION:**

- **To accept the report and note the relevant risks**

---

**THE RESULT OF THE VOTE**

Unanimously accepted.

---

**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

---

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

<b>Date of GOVERNANCE AND AUDIT COMMITTEE Meeting</b>
---

22 May 2025
-------------

---

**SUBJECT**

**Item 11: CAPITAL PROGRAMME 2024-25 – END OF YEAR REVIEW (31 MARCH 2025 POSITION)**

---

**DECISION:**

**To accept the information and note the risks relating to the capital programme**

---

**THE RESULT OF THE VOTE**

Unanimously accepted.

---

**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

---

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

<b>Date of GOVERNANCE AND AUDIT COMMITTEE Meeting</b>	22 May 2025
---	-------------

---

**SUBJECT**

**Item 12: FINAL ACCOUNTS OF GWYNEDD HARBOURS FOR THE YEAR ENDING 31 MARCH 2025**

---

**DECISION:**

**To accept the report**

**To approve:**

- **Income Account and Revenue Expenditure 2024/25**
- **Annual Return for the year ending 31 March 2025, subject to audit by Audit Wales**
- **The Chair to sign the form electronically**

---

**THE RESULT OF THE VOTE**

Unanimously accepted.

---

**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

---

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

<b>Date of GOVERNANCE AND AUDIT COMMITTEE Meeting</b>	22 May 2025
---	-------------

---

**SUBJECT**

**Item 13: TREASURY MANAGEMENT QUARTERLY UPDATE**

---

**DECISION:**

**To accept the report and note the information**

---

**THE RESULT OF THE VOTE**

Unanimously accepted.

---

**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

---

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

<b>Date of GOVERNANCE AND AUDIT COMMITTEE Meeting</b>
---

22 May 2025
-------------

---

**SUBJECT**

**Item 14: INTERNAL AUDIT OUTPUT**

---

**DECISION:**

- **To accept the report and support the actions that have already been agreed with the relevant services.**
  - **That a schedule needed to be included for the actions.**
  - **There was a need for a follow-up report on what had been delivered.**
- 

**THE RESULT OF THE VOTE**

Unanimously accepted.

---

**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

---

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

<b>Date of GOVERNANCE AND AUDIT COMMITTEE Meeting</b>	22 May 2025
---	-------------

---

**SUBJECT**

**Item 15: ANNUAL REPORT OF THE HEAD OF INTERNAL AUDIT 2024 - 2025**

---

**DECISION:**

- **To accept the report in accordance with the requirements of the Public Sector Internal Audit Standards for the 2024/25 financial year.**
- 

**THE RESULT OF THE VOTE**

Unanimously accepted.

---

**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

---

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

<b>Date of GOVERNANCE AND AUDIT COMMITTEE Meeting</b>
---

22 May 2025
-------------

---

**SUBJECT**

**Item 16: INTERNAL AUDIT CHARTER**

---

**DECISION:**

- **To accept and approve the contents of the Mandate and Internal Audit Charter**
  - **To support Internal Audit in its operations.**
- 

**THE RESULT OF THE VOTE**

Unanimously accepted.

---

**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

---

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

<b>Date of GOVERNANCE AND AUDIT COMMITTEE Meeting</b>
---

22 May 2025
-------------

---

**SUBJECT**

**Item 17: INTERNAL AUDIT STRATEGY AND THE ANNUAL AUDIT PLAN 2025/26**

---

**DECISION:**

- **To accept and approve the contents of the Internal Audit Strategy and the Internal Audit Plan 2024/25**
  - **To support Internal Audit to deliver its role.**
- 

**THE RESULT OF THE VOTE**

Unanimously accepted.

---

**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

---

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

<b>Date of GOVERNANCE AND AUDIT COMMITTEE Meeting</b>	22 May 2025
---	-------------

---

**SUBJECT**

**Item 18: AUDIT WALES REPORTS AND THE ORGANISATIONAL RESPONSE -  
DOMICILIARY CARE**

---

**DECISION:**

**To accept the report and the Council's response to the recommendations**

---

**THE RESULT OF THE VOTE**

Unanimously accepted.

---

**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

---

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

<b>Date of GOVERNANCE AND AUDIT COMMITTEE Meeting</b>	22 May 2025
---	-------------

---

**SUBJECT**

**Item 19: AUDIT WALES – CYNGOR GWYNEDD'S ANNUAL AUDIT SUMMARY 2024  
AND DETAILED AUDIT PLAN 2025**

---

**DECISION:**

**To accept the reports**

---

**THE RESULT OF THE VOTE**

Unanimously accepted.

---

**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

---

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

<b>Date of GOVERNANCE AND AUDIT COMMITTEE Meeting</b>	22 May 2025
---	-------------

---

**SUBJECT**

**Item 20: TO SUBMIT THE FINDINGS OF THE INFORMATION COMMISSIONER'S AUDIT INTO THE COUNCIL'S ARRANGEMENTS IN TERMS OF THE RESPONSE TO REQUESTS MADE UNDER THE FREEDOM OF INFORMATION ACT (2000) AND ENVIRONMENTAL INFORMATION REGULATIONS**

---

**DECISION:**

**To accept and note the contents of the Information Commissioner's Officer's report.**

---

**THE RESULT OF THE VOTE**

Unanimously accepted.

---

**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

---

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

<b>Date of GOVERNANCE AND AUDIT COMMITTEE Meeting</b>
---

22 May 2025
-------------

---

**SUBJECT**

**Item 21: THE COMMITTEE'S FORWARD PROGRAMME**

---

**DECISION:**

**To accept the work programme for September 2025 - May 2026**

Note: To remove the Cyngor Gwynedd Annual Audit Summary 2024 as it has already been submitted

---

**THE RESULT OF THE VOTE**

Unanimously accepted.

---

**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

---