

MEETING	Pwllheli Harbour Consultative Committee
DATE	16 October 2018
TITLE	Update on Harbour Management Matters
AUTHOR	Pwllheli Harbour Manager

1. Introduction

- 1.1 The Committee's main function is to consider, discuss and advise on matters relating to the management, safety and development of the Harbour and receive Members' observations on matters relating to Pwllheli Harbour.
- 1.2 The purpose of this report is to provide a brief update for the attention of the committee on Harbour matters for the period March 2018 to October 2018, in order to receive feedback from the members on safety matters and the operational matters of the Harbour.

2. Port Marine Safety Code

- 2.1 The Safety Code is a 'live document' and is regularly reviewed by the Service's harbour staff. It is necessary for the Service to receive the comments and views of Consultative Committee Members on the suitability of the Safety Code as well as regularly receive observations on its contents, in order that it may be reviewed as relevant to the harbour activities, the standard of navigation aids, suitability of the by-laws, safety matters and general day-to-day work at Pwllheli Harbour.
- 2.2 Although the Port Marine Safety Code is regularly reviewed by the Service, it is necessary to remind Members of the Consultative Committees of their duty to submit any observations on the suitability of the Safety Code and to receive observations on the work arrangements of the harbours so that the Code can be reviewed to ensure that it is relevant to harbour operations and is locally appropriate.
- 2.3 The Coastguard Agency inspectors will re-visit the Council next spring 2019. A review follow-up is proposed on a date when the Porthmadog Harbour Consultative Committee is held where members of all the Gwynedd Harbour Consultative Committees will be invited to receive a presentation by the inspectors on matters linked to the Port Marine Safety Code. This will also be an opportunity for Members of the Consultative Committee to ask the experts about matters related to the Port Marine Safety Code and for the Inspectors to confirm the responsibilities for the content and operation of the Safety Code.

3. Operational Issues

Dredging Strategy

- 3.1 The Service have commissioned YGC to implement a suite of works during the 2018/9 period as part of the approved Dredging Strategy.
- 3.2 The proposed works include :
 - a) Crib Groyne Renewal

- b) Stilling lagoon emptying
- c) Dredging of marina basin and navigational channel
- d) Dredging of harbour entrance and stockpile removal

3.3 Details of the proposed programme has been included as a separate item on the agenda for the Committee meeting.

Navigation

3.4 A detailed inspection was carried out on the Pwllheli navigational aids by Trinity House Lighthouse Authority inspectors on 13 and 14 August 2018. All aids were at Pwllheli were found to be in good order and fully functional.

3.5 No Mariners' Notice is currently in operation in Pwllheli Harbour although it is essential to draw attention to the lack of channel width in the harbour entrance area. Two Navigational Aids are drying on the ebb in this area. It is foreseen that the situation will improve after dredging work is completed in 2018/19. A PANAR report is submitted by the Service for the attention of Trinity House on a quarterly basis. It reports on the position of all Navigational Aids under the control and responsibility of the Council. The 'Hafan y Môr' Navigational Aid remains off-station. As the Local Lighthouse Authority, the Council has stressed to the owner that the aid should be located on the right site.

Maintenance

3.6 A list of work that will be completed at the Hafan and in the harbour will be circulated during the meeting. Feedback from Committee members is requested on any additional work that will need to be considered and included in the work programme.

3.7 During this period, it was necessary to commit financial resources for the following: -

- Maintenance of Navigational Lights
- Channel Bed levelling/dredging
- Transfer of CCTV system from Harbour building to the Hafan building
- New pontoon decking
- Replacement of pontoon access bridge lights
- Maintenance of the travel Hoist
- Purchase of new power washer for Hoist dock
- Outer harbour moorings maintenance
- Maintenance of the two work boats
- Maintenance of GP 2 Patrol boat
- Grounds Maintenance.

3.8 An order has been placed with 'HTEC' to supply a self-service facility for the petrol fuel pump for the Hafan Fuel Quay. We hope the new fuel pump will be operational in the New Year. The Diesel fuel pump will remain as an attendant-only service for the time.

3.9 Due to the age of one of the fuel pumps on the quay a decision has been made to replace the oldest pump, this will ensure breakdowns and issues with fuel delivery to customers are kept to a minimum.

4. Staffing Matters

4.1 There are currently no vacant posts at Pwllheli, The total number of staff is eleven including one night security person from "Draig Security".

4.2 The seasonal fuel quay attendant post will cease at the end of October and the requirement for the post will be reviewed before the commencement of the 2019 season.

5. Financial Matters

5.1 A financial report up to the end of September 2018 has been provided in Appendix 1.

5.2 The report provides a summary of expenditure and income figures up to 31st August 2018, and projections up to 31st March 2019. The projection estimate an end of year income of £1,268,714 compared with a budget target of £1,351,780, leading to a net overspend of £77,013. Of course, given that the budget is based on a net surplus of £542,720 the estimated net income from the Hafan for 2018/9 period would be approximately £465,707.

6. Fees and Charges 2018/19

6.1 With regard to the prospective fees and charges for Hafan Pwllheli and the Outer Harbour for 2019/20, it is the intention of the Service to adjust the fees in line with the rate of inflation. At the time the Service is yet to receive confirmation of the rates to be applied.

7. Annual Harbour/Hafan Statistics

7.1 Details of the Hafan and Harbour statistics for 2018 are included in Appendix 2.

7.2 The number of annual berth holders taking up a mooring for 2018 has dropped slightly from 305 to 292. The number of vessels classed as visiting vessels will, we anticipate, be on par with 2017 and may increase slightly when we gather the statistics for the full year at the end of March 2019.

7.3 Harbour moorings have decreased from 60 in 2017 to 55 in 2018.

7.4 A spot check on the number of vessels in the Hafan marina on the 12th September concluded that the number was 357 vessels (a mix of resident and visiting vessels) this figure equates to 85% capacity at the time.

7.5 Fuel sales are consistent with 2017, with only a very slight decrease in diesel sales but a slight increase in petrol sales.

8. Events

8.1 Again this year, Pwllheli attracted a number of national and international events. These events were attracted and hosted by Plas Heli cyf.

9. Recommendation

9.1 To note and accept the contents of the report