

MEETING	Pwllheli Harbour Consultative Committee
DATE	19 March 2019
TITLE	Update on Harbour Management Matters
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1. Introduction

- 1.1 The Committee's main function is to consider, discuss and advise on matters relating to the management, safety and development of the Harbour and receive Members' observations on matters relating to Pwllheli Harbour.
- 1.2 The purpose of this report is to provide a brief update for the attention of the committee on Harbour matters for the period October 2018 to March 2019, in order to receive feedback from the members on safety matters and the operational matters of the Harbour.

2. Operational Issues

Navigation

- 2.1 A detailed inspection will be carried out on the Pwllheli navigational aids by Trinity House Lighthouse Authority inspectors in August 2019.
- 2.2 No Mariners' Notice is currently in operation in Pwllheli Harbour although it is essential to draw attention to the lack of channel width in the harbour entrance area. It is foreseen that the situation will improve after dredging work is completed in 2019. A PANAR report is submitted by the Service for the attention of Trinity House on a quarterly basis. It reports on the position of all Navigational Aids under the control and responsibility of the Council.

Maintenance

- 2.3 A list of standard work that will or has been completed at the Hafan is included within this report. Feedback from Committee members is requested on any additional work that will need to be considered and included in the work programme.
- 2.4 During this period, it was also necessary to commit financial resources for the following: -
 - Purchase of new fuel pump
 - Additional grounds maintenance.
 - Installation of petrol self-service system
- 2.5 An order has been placed with 'HTEC' to supply a self-service facility for the petrol fuel pump for the Hafan Fuel Quay. We hope the new fuel pump will be operational in April following a slight delay in addressing the issues with the paperwork. The diesel fuel pump will remain as an attendant-only service for the time being.

- 2.6 Due to the age of one of the fuel pumps (over ten years) on the quay a decision was made to replace the oldest pump, this will ensure breakdowns and issues with fuel delivery to customers will hopefully be kept to a minimum.

3. Staffing Matters

- 3.1 There are currently no vacant posts at Pwllheli, The total number of staff is eleven including one night security person from 'Draig Security'.
- 3.2 The seasonal fuel quay attendant post will start at the end of April. Although we will have a self-service facility installed for dispensing petrol, there is still a requirement to manually serve diesel.

4. Annual Harbour/Hafan Statistics

- 4.1 Details of the Hafan and Harbour statistics for 2018/19 are included in Appendix 2.
- 4.2 Due to a delay in sending the berthing contracts out this year we have no figures as yet for the number of berth holders who may or may not be renewing. As anticipated in the October 2018 Harbour Consultative meeting, the number of vessels classed as visiting vessels will be on par with 2017. 2017 saw 1359 visiting vessels and 2018 saw 1310 visiting vessels up to the end of February 2019.
- 4.3 Harbour moorings - again as per the Hafan, we have no figures on the number of renewals as yet.
- 4.4 Boat Hoist – although January/February were relatively quiet months (as per every year) this helps free some of the hoist staff to carry out maintenance duties on the pontoons. The Hoist diary for March/April is looking quite full at present.
- 4.5 Fuel sales are consistent with 2017, with only a very slight decrease in diesel sales but a slight increase in petrol sales.
- 4.6 Hafan Accounts – From the 1 April 2019 the accounting system within Hafan Pwllheli will be transferred and centralised at Gwynedd Council's income department in Caernarfon, all future invoices for berthing etc. will be raised and sent from this department. All payments for berthing including Direct Debits will be made directly To Gwynedd Council. It is also anticipated that customers will be able to pay online for services in the future.

5. New RNLI Boathouse

- 5.1 Work has started on clearing an area by the Hafan Compound for the new RNLI boathouse. It is anticipated that works will fully start in May 2019.