

APPENDIX 2

ACTIONS FOR THE PLANNING POLICY SERVICE 2022/23

AGREED BY THE JPPS MANAGEMENT TEAM ON 10 JUNE (SUBJECT TO THE CABINET'S DECISION)

ISSUE	ACTIONS AND OUTCOMES	BY
Contact the Welsh Government	1. Meet with WG officers - GJ to arrange a meeting for the MT with Mark Newey and Candice Myers.	Before the end of June 2022
A decision to be made on the Planning Policy Service in the future (agreement ends at the end of July 2022)	<p>The MT agreed that there was a need to submit Reports to the Cabinet (GC) and Executive (IACC) before the end of July 2022, with recommendations to include:</p> <ul style="list-style-type: none"> • The MT agreed that the agreement needed to be extended up to the end of March 2023 in order to establish new arrangements and deal with staffing matters, with the agreement to be terminated after this time. • Arrangements for future Governance as the Joint Planning Policy Committee will be abolished. • Preparing separate Local Development Plans • Collaboration arrangements for the future • Staffing matters. <p>(It is noted that some of these matters will be matters for individual Authorities - but if it is likely that GC will incur additional costs - these will need to be identified)</p> <p>The MT agreed to reconcile the reports, as far as possible, with GJ to share a draft with CB and DJ.</p>	19 July 2022 - Cabinet meetings (GC) and Executive (IACC)
The staff of the JPPS and individual Policy Services (GC and IACC)	<ol style="list-style-type: none"> 1. Update and support the staff of the Service. RJ to provide updates at team meetings - with the MT to also provide updates when timely to do so. 2. Guidance from Human Resources (TUPE matters, etc.) CB to confirm contact at GC and IACC human resources and GJ to confirm GC's contact. 3. Create staff structures for the new Policy Services for the individual Authorities - 	<p>Ongoing</p> <p>Before the end of June 2022</p> <p>Before the end of September 2022</p>

	<p>according to their individual needs, situation in terms of finance, individual aspirations etc., and also consider the additional requirements of the SDP / CJC. This to include a Job Evaluation and appraisal (if necessary). The MT agreed for the authority's arrangements to run concurrently. GJ to send existing job descriptions to DJ as soon as possible.</p> <p>4. Consult on the new structures - the MT agreed that this could be done jointly with the Service's staff - input needed from human resources.</p> <p>5. Recruit staff to the Structures.</p>	<p>October 2022</p> <p>Before the end of March 2023</p>
Finance	<p>1. CB and GJ to confirm points of contact for finance matters</p> <p>2. GC needs to invoice IACC for 2022/23 - for the year after the decision made in July 2022.</p> <p>3. Need to transfer 50% of any funding in the contingency fund to IACC and tidy the accounts when the agreement ends</p> <p>4. Both Authorities need to consider how to address any additional financial costs that could derive from the new staff structures</p>	<p>Before the end of June 2022</p> <p>July / August 2022</p> <p>After March 2023</p> <p>For the authorities to consider individually.</p>
Governance arrangements for the JPPS until the end of the collaboration agreement.	<p>1. A new Joint Planning Policy Committee created - meeting on 17 June 2022.</p> <ul style="list-style-type: none"> • The MT agreed that there was a need for an awareness raising session before the Committee • Approve accounts - the only decision needed by the Committee. 	<p>17 June 2022</p>
High-level work programme - until the end of the collaboration agreement	<p>1. <u>Delivery Agreement (Draft)</u> The MT agreed upon the two Authority's wishes to prepare (draft) Delivery Agreements in order to facilitate the separate arrangements that are in the pipeline. It was agreed not to report upon the Agreements to the Joint Panel / Committee - since these are matters to be considered by the individual authorities.</p>	<p>Up to March 2023</p>

	<p>The Delivery Agreement will be in draft form, and individual Authorities will need to fill in information in terms of resources, etc.</p> <p>2. <u>Annual Monitoring Report</u> Work necessary in order to complete the 2021-2022 AMR. The MT agreed that this needed to be done and reported to the Joint Panel and Committee before submission to WG.</p> <p>The MT also agreed upon the following pieces of work:</p> <p>3. <u>Monitoring Housing Essential</u> Work has already commenced on this for 2021-2022. Information feeding into the AMR</p> <p>4. <u>Planning Applications</u> Continue to provide input on planning applications and pre-application advice as the need arises.</p> <p>5. <u>Strategic Flood Consequences Assessment with Snowdonia National Park</u> Work has commenced on this. Need to submit to the Government by the end of November.</p> <p>6. <u>Employment Land Review - jointly with SNP.</u> This is an important evidence base for Local Development Plans. The work of preparing a brief has commenced with a discussion continuing between the three Authorities (Planning Policy and Economic Development). Carrying out joint work is sensible for a number of reasons, including cost and understanding the need across the sub-region - this has been agreed on the level of relevant officers.</p> <p>7. Other matters arising which are priorities for the Authorities (e.g. Holiday Homes matters, consultations)</p>	<p>Before the end of October 2022</p> <p>Up to the end of March 2023</p> <p>Up to the end of March 2023</p> <p>End of November 2022</p> <p>To be confirmed</p> <p>To be confirmed</p>
<p>Framework for collaborating after the collaboration agreement ends</p>	<p>1. Informal agreement / understanding needed between both councils on the work that will need to be done with the Joint Local Development Plan and beyond - see below the potential work programmes.</p>	<p>By the end of March 2023</p>

<p>Work programmes after the agreement comes to an end in connection with the needs with the Joint Local Development Plan up to 2026</p>	<p>The MT agreed that this work will include:</p> <ol style="list-style-type: none"> 1. The 2022-2023 Annual Monitoring Report and annually up to 2026 (Plan period), who and how this will be done, noting that procedures are already in place in Gwynedd for this. 2. Housing Monitoring (this work is essential for the AMR) - we will need to establish a way of gathering the information of both authorities. Currently, an external system is used. 3. The housing growth figures and the holiday home threshold figures - both authorities will need to establish a way to gather this information. This work is essential for the Planning Services work of both Authorities. 4. A provision of regular guidance with the implementation of planning policies where needed as a result of an appeal decision or where changes are made on a national level. 	<p>1 to 4 continuously up to 2026</p>
<p>Additional collaboration opportunities.</p>	<p>The MT agreed that this could include:</p> <p>Individual new Local Development Plans</p> <ol style="list-style-type: none"> 1. Co-commissioning research / gathering evidence where this is advantageous to both Authorities. 2. Possibility of making Joint SPGs <p>Strategic Plans that affect both Authorities (e.g. Wylfa, National Grid)</p>	<p>When needed</p>