



<b>MEETING</b>	COMMUNITIES SCRUTINY COMMITTEE
<b>DATE</b>	13 July 2023
<b>TITLE</b>	Communities Scrutiny Committee Forward Programme 2023/24
<b>PURPOSE OF THE REPORT</b>	Present the Committee's draft work programme for 2023/24 for adoption
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1. During the Committee's annual workshop on 10 May 2023 possible items to scrutinise during 2023/24 were considered. Items were prioritised bearing in mind the purpose of scrutiny in Gwynedd, namely:

**CONTRIBUTE TO DRIVING IMPROVEMENT IN SERVICES FOR THE PEOPLE OF GWYNEDD**

This will be done constructively by:

- Investigating concerns regarding the quality of our services
- Acting as a Critical Friend, and ensuring that appropriate attention is given to the citizen's voice
- Identifying good practice and weaknesses
- Holding the Cabinet and its members to account
- Reviewing or scrutinising decisions or actions that are not the responsibility of the Cabinet

2. Members were asked to respond to an online question regarding their top five priorities from the list of possible items provided in advance prior to the workshop. The main priorities that emerged from the responses to the question, were:

- 1 Developments in the Public Transport field
- 2 Grass Cutting and Land Maintenance
- 3 Waste Collection and Recycling Services
- = Public Protection Service
- 4 Public Toilets

3. Members discussed in smaller groups the top priorities as well as what else from the list should be scrutinised during 2023/24. When identifying their priorities members were asked to consider:

❖ *Does the matter affect a vast proportion of the population?*

- ❖ *Can scrutiny make a difference / have an influence? (People / service / performance)*
- ❖ *Is it timely to scrutinise the matter?*
- ❖ *Is the matter a priority for the Council?*
- ❖ *Are we clear about what we are trying to improve?*

4. Following reporting back from the groups, items to scrutinise were prioritised and the relevant Heads of Department and Cabinet Members were invited to note any additional matters that needed consideration in terms of the items prioritised by Members of the Committee as well as provide observations on the timing of the scrutiny.
5. An effort was made to prioritise a maximum of three items per meeting in order to ensure that due attention was given to matters and that scrutiny would add value. This was not always possible on every occasion with four items programmed for one meeting. All members are expected to ensure their attendance for the morning and afternoon session.
6. The scrutiny forward programme is a live programme which will be reviewed regularly during the year to ensure that the correct matters are addressed. Consideration will be given to prioritise matters that will arise during the year e.g., matters from performance challenge meetings and items on the Cabinet's forward programme.
7. Since the workshop, a request has been received from the Highways, Engineering and YGC (Gwynedd Consultancy) Department to move one item, namely the 'Highways Asset Maintenance Plan', from this meeting. The request was made because the Cabinet would be considering adopting the Highways Maintenance Manual at its meeting on 11 July 2023. It was felt that scrutinising the item so close to the time it would be considered by the Cabinet would not be meaningful.
8. The Head of Department and the Cabinet Member have suggested that the item 'Public Toilets', programmed in the workshop for the meeting of 22 February 2024, could be moved to the meeting on 5 October 2023. This would mean that there would be four items to scrutinise at the Committee meeting in October.
9. It was suggested that it would be timely for the Committee to scrutinise the matter at the February 2024 meeting. What would be addressed by the Committee would change from what was originally intended in the workshop. The Committee could scrutinise:

- The response to safety defects (Category 1 response)
  - Performance against highway maintenance service performance measures and targets
  - The work programme
10. See attached as an appendix to the report the Committee's draft work programme.
11. **The Communities Scrutiny Committee is asked to:**
- (i) consider the request of the Highways, Engineering and YGC Department**
  - (ii) adopt the work programme for 2023/24.**

## COMMUNITIES SCRUTINY COMMITTEE DRAFT FORWARD PROGRAMME 2023/24

<b>13/07/2023</b>
<ul style="list-style-type: none"> <li>• Annual Report 2022/23 - Gwynedd and Anglesey Public Services Board</li> <li>• Developments in the Public Transport field</li> </ul>
<b>05/10/2023</b>
<ul style="list-style-type: none"> <li>• Governance Structure and Delivery Arrangements of the Gwynedd and Anglesey Public Services Board</li> <li>• New Local Development Plan – The Delivery Agreement</li> <li>• Roll-out of public charge points for Electric Vehicles</li> </ul>
<b>30/11/2023</b>
<ul style="list-style-type: none"> <li>• Climate and Nature Emergency Plan</li> <li>• Local Flood Strategy</li> <li>• Coastal Management</li> </ul>
<b>22/02/2024</b>
<ul style="list-style-type: none"> <li>• Annual Update by the Gwynedd and Anglesey Community Safety Partnership</li> <li>• Article 4 Direction - Public Consultation</li> <li>• Grass Cutting and Land Maintenance</li> <li>• Public Toilets</li> </ul>
<b>18/04/2024</b>
<ul style="list-style-type: none"> <li>• Waste Collection and Recycling Services</li> <li>• Public Protection Service</li> <li>• Street Scene Service</li> </ul>