

STRATEGIC PLANNING SUB-COMMITTEE - TERMS OF REFERENCE

Functions of the Strategic Planning Sub-Committee

The Sub-committee will oversee the following specific functions in the order presented, as per The Town and Country Planning (Strategic Development Plan) (Wales) Regulations 2021 prior to advising and seeking approval of the CJC (note also the limitations on discharging function under Section 6):

Consider and develop a robust evidence base required for the SDP supported by the SDP working groups and in partnership with the regional Local Planning Authorities.

Oversee the Identification of consultation bodies to be engaged in the SDP process – ‘general’ and ‘specific’ (Regulation 5 & 6),

Prepare a draft Delivery Agreement (Timetable and Community Involvement Scheme) for preparation of the SDP and SA/SEA – including engagement, content, notification and publication requirements (Regulations 7 to 12)

Prepare the SDP (Form, Content of the SDP and Proposals Map) in line with (Regulations 13 to 14)

Have regard to additional matters that the CJC need to be informed of, that being Section 108 of the Transport Act 2000 and other matters (Regulation 15)

Undertake a call for candidate strategic locations and sites and prepare a “candidate strategic sites and locations register” for the purposes of informing land availability across the region (Regulation 16 (1)(b)-(d))

Oversee the production of the SDP Pre-deposit proposals (preparation, participation and proposals documents) – for the purpose of considering a range of alternative options and strategies (Regulation 16 to 17).

Oversee the production of the SDP Sustainability Appraisal (SA) and Strategic Environmental Assessment (SEA) in line with (s39 (2) Planning and Compulsory Act 2004 (as amended) and SEA Regulations 5(2) and 5(4) respectively).

Prepare and undertake the necessary pre-deposit public consultation (Regulation 18)

Prepare the Pre-deposit public consultation representations report for the CJC (Regulation 19)

Oversee the Deposit Plan preparation – Documents to be prepared, notification and publication requirements, statutory public consultation (6 weeks minimum) and consideration of representations (Regulations 20 to 22)

Prepare submission of the SDP for examination – Documents to be prepared/submitted, publication and notification requirements (Regulation 23)

Prepare for and manage the Independent Examination of the SDP including notification and publication requirements (Regulation 24)

Consider and respond to the Inspectors Report - including notification and publication requirements (Regulation 25)

Where necessary, the sub-committee will respond to matters related to 'matters preventing adoption' (Regulation 26), 'direction to modify the SDP' (Regulation 27) and 'call in' (Regulations 28 – 32)

Prepare for Adoption – including adoption procedures, notification and publication requirements (Regulation 35)

Oversee the production of the Annual Monitoring Report (AMR) - including content, publication and notification requirements (Regulation 40).

Oversee the production of the SDP Review and Review Report (no later than 6 years following adoption) (Regulation 39)

Programme & Project Management

to co-ordinate the planning, development and delivery of relevant Programme(s) / Project(s) within these Terms of Reference;

to monitor and review progress and impact of relevant Programme(s) / Project(s), and to put forward any recommendations to the Corporate Joint Committee.

To monitor and review the level and deployment and value for money of resources including staff and where it deems appropriate make recommendations to the CJC in relation to these matters.

To monitor and review the level and deployment of resources required including staff and where it deems appropriate make recommendations to the CJC in relation to these matters.

Performance Management

The following will be undertaken:

To co-ordinate the reporting of performance to the CJC at least Quarterly in line with the SDP Delivery Agreement or as actioned by the CJC

To co-ordinate and present a statutory Annual Monitoring Report (AMR) to the CJC upon adoption of the SDP

To present a SDP Review Report to the CJC where required under statutory regulation or early if the AMR concludes otherwise.