

Appendix 2 – Draft SRO Appointment Letter

Appointment as Senior Responsible Owner (SRO) for the North Wales Growth Deal

Ambition North Wales is seeking to appoint a regional Senior Responsible Owner for the North Wales Growth Deal. The role alongside the existing Portfolio Director role will be directly accountable to the Economic Ambition Board (or Corporate Joint Committee post transfer) for the delivery of the Growth Deal with specific accountability around portfolio scope and objectives, project prioritisation and selection, change management and portfolio closure and review. This position will be in addition to the post holder's substantive role and responsibilities and therefore requires dedicated time to fulfil these responsibilities.

The tenure of position is ongoing from appointment with a periodic review by the Economic Ambition Board (or Corporate Joint Committee post transfer).

The Economic Ambition Board (or Corporate Joint Committee post transfer) is ultimately accountable for the delivery of the North Wales Growth Deal objectives, delivering the projected outcomes and realising the required benefits. The SRO will work with the Board and the Portfolio Director to ensure that arrangements, governance and assurances are in place to meet these accountabilities. In doing so the SRO will ensure that key decisions and communications are appropriate and timely with all regional stakeholders and Welsh and UK government officials and Ministers.

The SRO is required to complete an annual Risk Potential Assessment (RPA) form and submit it to the Welsh Government Assurance Hub and to lead the annual assurance review process on the portfolio and for ensuring that any subsequent recommendations are acted upon by the Portfolio Director.

The SRO is also responsible for change control of the North Wales Growth Deal. Proposed changes to the scope that could impact on the vision, objectives or benefits realisation of the portfolio must be authorised by the Board unless delegated under the existing Change Management Strategy and changes at portfolio level may be subject to further levels of approval at Welsh and UK Government. This responsibility would also include the potential for recommending, in a timely manner, to the Board, the need to either pause or terminate the Programme or specific projects where necessary.

The responsibilities of the role and the split between the SRO, Portfolio Director and Chief Executive are set out in Appendix 1.