

**Appendix C – New Gwynedd Local Development Plan Delivery Agreement  
Potential risks and response methods**

Risk	Possible impact	Mitigation measures
1. Further requirements deriving from new national legislation or guidelines	<ul style="list-style-type: none"> <li>• Need to undertake more work to amend the Plan and work programme.</li> <li>• Programme slipping.</li> </ul>	Monitor work being undertaken in terms of new legislations and guidelines so that we are in a good position to respond as early and effectively as possible to any change.
2. Heavier work load than expected	<ul style="list-style-type: none"> <li>• Programme slipping.</li> <li>• Failing to report to committees in a timely manner.</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure a realistic timetable with flexibility.</li> <li>• Ensure that we consider how much time it takes to undertake every aspect of the work.</li> <li>• Consider additional resources.</li> </ul>
3. Substantial objections from consulted bodies	<ul style="list-style-type: none"> <li>• Programme slipping.</li> </ul>	<ul style="list-style-type: none"> <li>• Flexibility in the timetable.</li> <li>• Ensure that we consult early (before the formal consultation periods) with specific bodies.</li> </ul>
4. Lack of political consensus	<ul style="list-style-type: none"> <li>• Failure to agree on key aspects in the Plan.</li> <li>• Conflict undermining what is noted in the Plan.</li> </ul>	Seek to resolve as much conflict as possible at the meetings of the Planning Policy Working Group and by discussing with leading Members e.g. portfolio leaders.
5. Failing to report to a committee at an appropriate time	<ul style="list-style-type: none"> <li>• Programme slipping</li> </ul>	<ul style="list-style-type: none"> <li>• Discuss the needs of the process with the organisers of the committees' annual programme in a timely manner</li> </ul>

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6. Lack of consensus between different departments of the Councils	Failure to agree on key aspects in the Plan.	<ul style="list-style-type: none"> <li>• Ensure that we concur with the Council's priorities</li> <li>• Ensure that effective internal negotiation procedures are in place in terms of the Plan.</li> </ul>
7. Delay with translation/printing process	Programme slipping.	<ul style="list-style-type: none"> <li>• Use external translators.</li> <li>• Share the translation work to different individuals/companies</li> <li>• Consider additional resources.</li> </ul>
8. Lack of funding available throughout the process of preparing the Plan.	<ul style="list-style-type: none"> <li>• Failure to fund specific and important work tasks e.g. as part of the evidence base.</li> <li>• Programme slipping.</li> </ul>	<ul style="list-style-type: none"> <li>• Regular monitoring to ensure that funding is used in the most effective way possible.</li> </ul>
9. Change/loss of staff	<ul style="list-style-type: none"> <li>• Loss of capacity and skills.</li> <li>• More pressure on the other officers.</li> <li>• Programme slipping.</li> </ul>	<ul style="list-style-type: none"> <li>• Consider additional resources.</li> </ul>
10. Lack of expertise	<ul style="list-style-type: none"> <li>• Lower standard of work.</li> <li>• Failure to identify weaknesses and note suggestions when verifying work from consultants.</li> <li>• Problems in terms of ensuring the 'soundness' of the Plan.</li> </ul>	<ul style="list-style-type: none"> <li>• Train specific staff to specialise in different fields.</li> <li>• Use specialist consultants where the expertise is not within the service</li> </ul>

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11. PEDW failing to meet the timetable/targets	<ul style="list-style-type: none"> <li>• Delay in terms of holding the investigation and/or receiving the report.</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure close contact with the Planning Inspectorate to ensure an easy as possible process. This will also be a way of receiving an early notice regarding any problems.</li> </ul>
12. Plan failing the 'soundness' test	<ul style="list-style-type: none"> <li>• The Plan cannot be adopted without having to undertake substantial further work.</li> </ul>	<p>Ensure that the LDP is sound by ensuring that we comply with procedures, acts, regulations, along with all specific soundness tests.</p>
13. Legal challenge	<ul style="list-style-type: none"> <li>• Abolish the adopted LDP (or parts of it).</li> <li>• Additional work pressures.</li> </ul>	<p>Ensure that we comply with procedures, acts, regulations etc.</p>
14. Elections	<ul style="list-style-type: none"> <li>• Programme slipping.</li> <li>• New members with different opinions regarding the contents of the Plan - priorities changing.</li> </ul>	<p>Ensure a realistic timetable with flexibility.</p>
15. Problems with IT work. / Problems in terms of GIS work	<p>Programme slipping.</p>	<ul style="list-style-type: none"> <li>• Ensure a realistic timetable with flexibility.</li> <li>• Ensure that the Council's Information Technology Service is aware of the needs and programmes time for us.</li> <li>• Purchase bespoke software.</li> </ul>

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16. Results of the SA/SEA outlining unexpected problem(s).	<ul style="list-style-type: none"> <li>• Additional work load.</li> <li>• Programme slipping.</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure that the timetable is sufficiently flexible to cope with such a situation.</li> <li>• Consider additional resources.</li> </ul>
17. Consulted bodies failing to provide observations as quickly as expected.	Programme slipping.	<ul style="list-style-type: none"> <li>• Ensure that specific groups are consulted with promptly within any relevant step in the process.</li> <li>• Seek to consult at times of the year where the majority of people are likely to be at work e.g. not during August or over Christmas.</li> </ul>
18. Receive significant late information.	<ul style="list-style-type: none"> <li>• Programme slipping.</li> <li>• Additional work pressures.</li> </ul>	Ensure that the timetable is sufficiently flexible to cope with such a situation.
19. Unexpected major infrastructure projects proceeding	<ul style="list-style-type: none"> <li>• Programme slipping.</li> <li>• Additional work pressures.</li> </ul>	
20. Consultations - not consulting in the best way to get to the right people	<ul style="list-style-type: none"> <li>• Not getting responses to the content of the documents from a cross section of the community</li> <li>• Program slipping due to the need for more consultation work</li> <li>• Additional workload</li> </ul>	Consider different methods of consultation to reach the people who have not been responding. Make an assessment following the consultation periods to see who has responded.