



CYNGOR GWYNEDD



Report to Full Council meeting

Date of Meeting: 11 July 2024

Title of Item: Annual report by the Head of Democracy Services in relation to support for Members.

Contact Officer: Ian Jones, Head of Democracy Services

1. DECISION

The Full Council is asked to accept the report.

2. What is the background and relevant considerations?

- 2.1 I am required to report to the full Council annually outlining the support available to Councillors.
- 2.2 In accordance with the requirements of the Local Government (Wales) Act 2011, the Democracy Services Committee is responsible for specific matters (under Section 11), as follows:
- Fulfilling the role of the local authority to appoint a Head of Democracy Services
 - Review the support available in relation to staff, buildings and other resources available to the Head of Democracy Services, to ensure they are adequate for the requirements of the role.
 - Produce a report, at least once a year, to be presented to the Full Council in relation to support for Members.
- 2.3 This year's annual report is concise and focuses on the developments made during the year rather than outlining all the support available to Members. It also outlines the top priorities for the year ahead.
- 2.4 I want to thank you the members of the Democracy Services Committee for your constructive comments during our meetings over the year. A number of teams assist me in providing the best possible support to you, and I want to thank everyone for their work, but I want to specifically thank the Democracy



and Language Service officers, who are your main day-to-day liaison, to Catrin Love and the learning and development team, and all the other officers who assist in supporting you in your role.

2.5 I look forward to working with you all in the future to further develop the provision.

3. Any consultations undertaken prior to recommending the decision.

A draft of the report was presented to the meeting of the Democratic Services Committee on the 18th June and amended following their comments.

4. THE STATUTORY OFFICERS' OBSERVATIONS

Monitoring Officer:

I appreciate the close co-operation which takes place between Legal Services and Democratic Service and welcome this report.

Statutory Finance Officer:

I believe that the report is a fair reflection of the activities in 2023/24. I have no further comments from the perspective of financial propriety.



Mi allwch ddarllen y ddogfen yma yn Gymraeg hefyd. Ewch nôl i'r dudalen we, a chliciwch ar y botwm iaith ar dop y dudalen.